



Ref: Agenda/Council-12/02/2019

7<sup>th</sup> February 2019

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Biggleswade Town Council** that will take place on **Tuesday 12<sup>th</sup> February 2019** at the **Offices of Biggleswade Town Council, Saffron Road, Biggleswade** commencing at **7.00 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

Rob D McGregor  
Town Clerk

Distribution: All Town Councillors  
Notice Boards (2)  
Central Bedfordshire Council  
The Editor, Biggleswade Advertiser

Bedfordshire Constabulary  
The Editor, Bedfordshire on Sunday  
County Library, Biggleswade  
The Editor, Biggleswade Comet

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

Sarah Greene – Magpas Air Ambulance

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Council Meeting held on Tuesday 22<sup>nd</sup> January 2019 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 22<sup>nd</sup> January 2019.

9. **PLANNING APPLICATIONS**

- a. **CB/19/00059/FULL - 10A Rowletts View, Biggleswade, SG18 0FD**  
Single storey side extension between dwelling and garage.
- b. **CB/19/00077/FULL – 234 London Road, Biggleswade, SG18 8PJ**  
Demolition of an existing residential dwelling and construction of two semi-detached dwellings.
- c. **CB/19/00086/FULL – 7 Windermere Drive, Biggleswade, SG18 8LR**  
Single storey rear extension and first floor side/rear extension.
- d. **CB/19/00055/FULL – 10 Drove Road, Biggleswade, SG18 8HD**  
Construction of a ground floor extension to the side and rear of the property.
- e. **CB/19/00089/FULL – 6 Eagle Farm Road, Biggleswade, SG18 8JD**  
Demolish existing single-storey front extension, removal of existing bay window at the front, construction of a second storey on top of the existing garage with part two-storey rear extension extending out 5m from the rear wall.
- f. **CB/19/00152/FULL – 4 Laurel View, Lawrence Road, Biggleswade, SG18 0LR**  
Proposed loft conversion with rear dormer and front roof lights as well as a second floor extension.
- g. **CB/19/00263/FULL – 43 Beech Avenue, Biggleswade, SG18 0EG**  
Single storey rear extension.

10. **ACCOUNTS**

a. **Financial Administration**

For Members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 31<sup>st</sup> December 2018.
- ii. Summary of Income & Expenditure 31<sup>st</sup> December 2018.
- iii. Income and Expenditure by budget heading 31<sup>st</sup> December 2018.
- iv. Current Bank Account, receipts and payments to 31<sup>st</sup> December 2018.

**b. Internal Audit – Second Interim – 2018 -19**

For members to consider the internal audit second interim.

**11. ITEMS FOR CONSIDERATION**

**a. Letter from Kathryn Holloway PCC**

Members are asked to consider a letter from Kathryn Holloway PCC.

The PCC would like Town Council to consider funding a PCSO for the neighbourhood area at a cost of £31,200.

**b. Community Group - Correspondence**

Members are asked to consider correspondence shared by a concerned Biggleswade group.

**c. Carnival Week – Request from H Harris & Sons**

Members are asked to consider correspondence from H Harris & Sons for permission to hold the Fun Fair on the Market Square for Carnival Week (see attached letter).

**d. Transfer of Right – Commons Registration Act 1965 – Biggleswade Common Unit CL19**

Members are asked to consider correspondence from Central Bedfordshire with regards to formal notice of application, (attached).

**e. East West Rail Route Options & Consultation**

Members are asked to consider the proposed East West Rail route options and respond to the consultation, (see attached).

**f. Broadband Meeting**

Alistair Burt MP would like to invite you to join him for a meeting with local stakeholders to discuss plans for upgrading broadband across the constituency. Representatives will be attending from Bedford Borough and Central Bedfordshire Councils, as well as Openreach. We therefore hope the meeting will provide a good opportunity for you to hear about the next phase of upgrades, to answer any questions you may have and to allow you to raise any concerns you may have.

The meeting is open to Clerks and Parish/Town Councillors, and I would be grateful if you would let me know who from your Council will be attending.

The meeting will take place on Friday March 1<sup>st</sup> at 7pm Colmworth Village Hall, Church Road, MK44 2JX.

12. **ITEMS FOR INFORMATION**

13. **Grants 2019 – Thank you letters**

Thank you letters for Grants awarded. (letters attached).

14. **Crime Statistics January 2019**

Please find for information the crime statistics for January 2019.

15. **Press Release – Kathryn Holloway PCC**

Please find for information, a press release from the PCC, (attached).

16. **Planning Application Outcomes**

Attached report of the Planning Application Outcomes as at 6<sup>th</sup> February 2019.

13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(None)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

14. **EXEMPT ITEMS**  
(None)



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING  
HELD ON TUESDAY 22 JANUARY 2019  
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL,  
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE**

**PRESENT:**

Cllr D Albone  
Cllr I Bond  
Cllr B Briars  
Cllr L Fage  
Cllr F Foster  
Cllr M Foster  
Cllr M North (Chairman)  
Cllr H Ramsay  
Cllr M Russell (Vice Chairman)  
Cllr P Sheldon  
Cllr D Strachan  
Cllr S Watkins

Mr R McGregor – Town Clerk, Biggleswade Town Council  
Mr M Thorn – Deputy Town Clerk, Biggleswade Town Council  
Mrs J Durn – Meeting Administrator, Biggleswade Town Council  
Members of Public – 2

**B22/0101 1. APOLOGIES FOR ABSENCE**

Cllr G Fage

**ABSENT WITHOUT APOLOGIES**

Cllr J Medlock. Cllr S Patel

**B22/0102 2. DECLARATIONS OF INTEREST**

B22/0102.1 a. Disclosable Pecuniary Interests in any agenda item - none

B22/0102.2 b. Non-pecuniary interests in any agenda item – Item 7b: Cllr D Strachan, Cllr I Bond, F Foster. Item 9b & c: Cllr F Foster, Cllr S Watkins, Cllr M North, Cllr H Ramsay, Cllr P Sheldon.

**B22/0103 3. TOWN MAYOR'S ANNOUNCEMENTS**

The Mayor attended the induction of the new Minister at the Baptist Church.

**B22/0104 4. PUBLIC OPEN SESSION**

There were no questions from Members of the Public.

**B22/0105**      **5.    INVITED SPEAKER**

Mr Howard Hughes, Life Style Manager, Central Bedfordshire Council, gave an update on the current status of Biggleswade Skate Park.

The Skate Park had to be closed because of failed inspection, due to rust and corrosion on the inside of the ramps. Temporary fencing has been put in place.

In December the CBC Executive Committee agreed £200,000 of new capital funding to replace the Skate Park, and we are about to embark on a public Consultation process to ascertain usage and requirements. The on-line survey will be live until 18 March 2019 and will be promoted by the Communications Team through social media, flyers, schools, youth centers, and libraries. Drop in sessions will also be advertised.

A Report will then be produced which will form the basis of the tender process. Once the Contractors have been selected, there will be a further Consultation with local users through a range of Focus Groups to ensure that we have input on the requirements of those who use the facility.

The preference will be for a more inclusive, integrated design using free form concrete ramps, to include CCTV and lighting.

**B22/0106**      **6.    MEMBERS QUESTIONS**

- a. There were no questions.

**B22/0107**      **7.    MINUTES AND RECOMMENDATIONS OF MEETINGS**

- B22/0107.1    a. Members received and approved the Minutes of the Biggleswade Town Council Meeting held on 08 January 2019.

- B22/0107.2    b. Members received and approved the Recommendations and Resolutions of the Finance and General-Purpose Meeting held on 15 January 2019.

Members receive and approved the amended budget and precept.

**B22/0108**      **8.    MATTERS ARISING**

From the Minutes of the Biggleswade Town Council Meeting held on 08 January 2019.

There were no matters arising.

**B22/0109**      **9.    PLANNING APPLICATIONS**

- B22/0109.1    a. **CB/18/04664/FULL– 17 London Road, Biggleswade SG18 8ED**  
Erection of single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

- B22/0109.2    **b.    CB/18/04583/FULL - Conservative Club, St Andrews Street, Biggleswade 11 Warren Close, Biggleswade SG18 8BA**  
Multiple single-storey rear extension.
- It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.
- B22/0109.3    **c.    CB/18/04584/LB – Conservative Club, St Andrews Street, Biggleswade SG18 8BA**  
Listed Building: Multiple Single-Storey Rear Extension.
- It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.
- B22/0109.4    **d.    CB/18/04488/FULL – 6 Hawthorn Close, Biggleswade SG18 0HE**  
Two Storey extension to the side and rear of the property
- It was **RESOLVED** that the Town Council **OBJECT** to this planning application on the grounds of overdevelopment.
- B22/0109.5    **e.    CB/18/04626/FULL – 10 Maple Close, Biggleswade SG18 0EE**  
Proposed single storey and first floor front and first floor side extensions.
- It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.
- B22/0109.6    **f.    CB/18/04758/FULL – 8 Thames Bank, Biggleswade SG18 8NW**  
Rear Conservatory.
- It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.
- B22/0109.7    **g.    CB/18/04737/FULL – 82 Rutherford Way, Biggleswade SG18 8GA**  
Proposed two storey side extension and fenestration alterations.
- It was **RESOLVED** that the Town Council **OBJECT** to this planning application on the grounds of overdevelopment.



- B22/0109.8 h. **CB/18/04707/FULL – 3 Tansey End, Biggleswade SG18 8WL**  
Erection of single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

- B22/0109.9 I. **CB/18/04774/FULL – Topplers Hill Water Tower, Edworth Road, Biggleswade SG18 9TA**

Application for the construction of booster pumping station, metering kiosk and generator building (part-retrospective)

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application

- B22/0109.10 j. **CB/18/04788/FULL – 2A Coltsfoot, Biggleswade SG18 8SR**  
Change of use from an office to a dog grooming salon.

It was **RESOLVED** that the Town Council **OBJECT** to this planning application on the grounds of highways safety due to increased traffic visiting the property near a junction and lack of available parking; also due to increased noise due to number of dogs.

- B22/0109.11 k. **CB/19/00066/RM – Land at Phase 6 Stratton Business Park, East of Pegasus, Biggleswade.**

Reserved matters approval is sought for the appearance, landscaping, layout and scale of 61,427 sq.m (661,201 sq. ft) Distribution Centre (B8 Use), including ancillary office space and VOSA approved vehicle maintenance unit. Following Outline Consent CB/15/3078/OUT.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application.

**B22/0110 10. ACCOUNTS**

- a. **Internal Audit – First Interim – November 2018**

Members received the internal audit first interim:

Cllr Ramsay asked that the Minutes record thanks to the staff for all their hard work, which is responsible for the excellent result on the Audit.

It was **RESOLVED** to accept the internal audit first interim as presented.

**B22/0111 11. ITEMS FOR CONSIDERATION**

- B22/0111.1 a. **CB/TRA/18/00524 – Works to Tree in a Conservation Area: Brigham House, 93 High Street, Biggleswade SG18 0LD**

This item was **NOTED**.

B22/0111.2    **b.    Biggleswade Railway Station Car Park -0 Proposed Works**

Following discussions of the Working Group on 15 January it was agreed that the Council relax the parking restrictions for a period of three days whilst these works are taking place. This will allow for works to be carried out to provide an additional 40 parking bays at Biggleswade Railway Station Car Park.

It was **NOTED** that provision has been made to protect existing permit holder's spaces and the relaxation of restrictions will not apply to Chestnut Avenue and White Hart Car Parks.

The Town Clerk will be meeting with Network Rail on 6 February 2019 and will ask for clarification of the timescale for this work.

B22/0111.3    **c.    Highways Team Invitation**

The invitation to meet the Highways custodian, Nick Carofalo on Thursday 7 February to discuss any Highway maintenance issues was **NOTED** and welcomed. The following Councillors expressed interest in attending a drop-in session:  
Cllr's M North B Briars, H Ramsay, L Fage, and I Bond.

B22/0111.4    **d.    Council and Committee Dates 2019/2020**

Members received the proposed dates for 2019/20.

It was requested that the PLOS Meeting planned for 17 December be swapped with the Council on 10 December, thus reducing the gap between Council meetings at the end of the year.

It was **RESOLVED** that following this change, the dates were approved .

**B22/0112**    **12.    ITEMS FOR INFORMATION**

B22/0112.1    **a.    Town and Country Planning Act 1990 – Appeal by Mr J Slender – CB/18/01263/FULL Appeal Reference APP/P0240/D/18/3217945 Site at 7 Windermere Drive, Biggleswade SG18 8LR – Single storey rear extension and first floor side/rear extension.**

This information was **NOTED**.

B22/0112.2    **b.    Budget Consultation 2019**

This information was **NOTED**.

**B22/0113**    **13.    PUBLIC OPEN SESSION**

There were no questions from Members of the Public.

**B22/0114 14. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(None)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

DRAFT

Date :- 21/01/2019

**BIGGLESWADE TOWN COUNCIL**

Time :- 15:25

**Detailed Balance Sheet (Excluding Stock Movement)****Month No: 9 31/12/2018**

PageNo: 1

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	372,120	1,440,924
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	736,664	340,739	395,925
41	INFRASTRUCTURE ASSETS	255,413	217,777	37,636
61	COMMUNITY ASSETS	15,380	0	15,380
	<b>Total Fixed Assets</b>	<b>2,829,596</b>	<b>930,636</b>	<b>1,898,960</b>
	<u>Current Assets</u>			
100	DEBTORS - TOWN COUNCIL	23,499		
101	DEBTORS - ALLOTMENTS	816		
102	DEBTORS - PITCH HIRE	5,420		
103	DEBTORS - ORCHARD CENTRE	3,330		
105	VAT REFUNDS	8,850		
115	ACCRUED INCOME	-40		
201	NATWEST CURRENT BANK A/C	99,554		
202	LLOYDS CURRENT BANK A/C	407,044		
204	LLOYDS SALARY A/C	90		
209	NATWEST CAPITAL RESERVE	256,095		
210	PETTY CASH	250		
212	CASH CHANGE FLOAT	24		
225	NATWEST 95 DAY ACCOUNT	449		
	<b>Total Current Assets</b>		<b>805,382</b>	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	6,091		
525	ALLOTMENT DEPOSITS	2,650		
530	INC IN ADVANCE - COMMUTED	33,570		
532	INC IN ADVANCE - PERMITS	2,171		
533	INC IN ADVANCE - PERMITS RES	475		
550	MAYORS CHARITY FUND	100		
	<b>Total Current Liabilities</b>		<b>45,058</b>	
	<b>Net Current Assets</b>			<b>760,324</b>
	<b>Total Assets less Current Liabilities</b>			<b>2,659,284</b>
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	134,228		
430	LEASE CREDITOR (GROSS)	15,645		
435	LEASE CREDITOR (DEF'D INT)	-1,171		
	<b>Total Long Term Liabilities</b>		<b>148,702</b>	
	<b>Total Assets less Total Liabilities</b>			<b>2,510,582</b>
	<u>Represented By :-</u>			
301	CURRENT YEAR FUND	298,303		
310	GENERAL RESERVE	150,899		
349	ROLLING CAPITAL FUND	314,623		
350	CAPITAL FINANCING RESERVE	1,363,064		
451	DEF'D GRANTS APPLIED	594,591		
452	DEF'D GRANTS W/BACK	-210,897		

**Detailed Balance Sheet (Excluding Stock Movement)**

**Month No: 9      31/12/2018**

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<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>
	<b>Total Equity</b>	<b><u>2,510,582</u></b>

21/01/2019

**BIGGLESWADE TOWN COUNCIL**Item 10a ii Summary of income &  
Expenditure

15:23

**Summary Income & Expenditure by Budget Heading 31/12/2018**

Month No : 9

**Cost Centre Report**

Page No 1

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
101 B'SWADE MAGISTRATES COURT	Expenditure	9,027	5,880	9,580	3,700		3,700	61.4 %
	Income	7,893	5,880	9,580	-3,700			61.4 %
108 GRANTS (INCL S137)	Expenditure	18,785	27,958	20,500	-7,458		-7,458	136.4 %
109 CAPITAL EXPENDITURE	Expenditure	224,631	135,077	152,347	17,270		17,270	88.7 %
	Income	160,236	28,218	0	28,218			0.0 %
111 CORPORATE MANAGEMENT	Expenditure	83,109	67,860	100,793	32,933		32,933	67.3 %
	Income	861,388	938,503	939,232	-729			99.9 %
112 DEMOCRATIC REP'N & MGM'T	Expenditure	99,926	97,992	136,912	38,920		38,920	71.6 %
113 CIVIC ACTIVITIES & EXPENSES	Expenditure	3,582	2,186	4,600	2,414		2,414	47.5 %
	Income	330	486	0	486			0.0 %
115 ORCHARD COMMUNITY CENTRE	Expenditure	11,865	52,464	86,420	33,956		33,956	60.7 %
	Income	33,533	38,164	26,000	12,164			146.8 %
901 CENTRAL SERVICES	Expenditure	18,544	18	0	-18		-18	0.0 %
	Income	614	18	0	18			0.0 %
102 ALLOTMENTS	Expenditure	840	1,627	1,965	338		338	82.8 %
	Income	5,163	6,333	5,300	1,033			119.5 %
104 BURIAL GROUNDS	Expenditure	74,042	57,463	83,437	25,974		25,974	68.9 %
	Income	19,418	13,481	18,000	-4,519			74.9 %
212 RECREATION GROUNDS	Expenditure	259,556	201,502	309,576	108,074		108,074	65.1 %
	Income	10,007	12,522	11,720	802			106.8 %
902 WORKS SERVICES	Expenditure	23,234	0	0	0		0	0.0 %
103 STREET LIGHTS	Expenditure	9,642	-11,987	16,000	27,987		27,987	-74.9 %
105 CAR PARKS	Expenditure	76,703	67,692	74,094	6,402		6,402	91.4 %
	Income	0	30,490	105,000	-74,510			29.0 %
106 MARKET	Expenditure	24,057	20,304	29,710	9,406		9,406	68.3 %
	Income	18,707	11,877	21,000	-9,123			56.6 %
107 TOWN CENTRE GENERAL	Expenditure	55,861	44,748	65,093	20,345		20,345	68.7 %
	Income	310	701	0	701			0.0 %
110 PUBLIC CONVENIENCES	Expenditure	19,891	17,586	24,950	7,364		7,364	70.5 %
<b>INCOME - EXPENDITURE TOTALS</b>	Expenditure	<b>1,013,296</b>	<b>788,369</b>	<b>1,115,977</b>	<b>327,608</b>	<b>0</b>	<b>327,608</b>	<b>70.6 %</b>
	Income	<b>1,117,598</b>	<b>1,086,671</b>	<b>1,135,832</b>	<b>-49,161</b>			<b>95.7 %</b>
	Net Expenditure over Income	<b>-104,302</b>	<b>-298,303</b>	<b>-19,855</b>	<b>278,448</b>			

21/01/2019

## BIGGLESWADE TOWN COUNCIL

Item 10a iii Detailed income &amp; Expenditure

15:22

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2018

Month No : 9

December 2018

Page No 1

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>101</b>	<b>B'SWADE MAGISTRATES COURT</b>							
4007	HEALTH & SAFETY	0	0	300	300		300	0.0 %
4011	RATES	11,114	10,304	11,560	1,256		1,256	89.1 %
4012	WATER RATES	337	223	500	277		277	44.5 %
4013	RENT	-20,125	-18,017	-25,580	-7,563		-7,563	70.4 %
4014	ELECTRICITY	2,802	638	1,600	962		962	39.9 %
4015	GAS	1,550	624	3,000	2,376		2,376	20.8 %
4016	CLEANING COSTS	8,389	6,237	9,000	2,763		2,763	69.3 %
4021	TELEPHONE & FAX	105	0	0	0		0	0.0 %
4026	COMPUTER	0	105	0	-105		-105	0.0 %
4029	OFFICE REFURBISHMENT	0	27	0	-27		-27	0.0 %
4036	PROPERTY MAINTENANCE	609	2,309	4,000	1,691		1,691	57.7 %
4042	EQUIPT MAINT/REPAIR	961	519	1,000	481		481	51.9 %
4067	PEST CONTROL	0	0	100	100		100	0.0 %
4104	REFUSE COLLECTION	996	673	1,000	327		327	67.3 %
4110	FIRE PRECAUTIONS	409	725	1,500	775		775	48.3 %
4134	SECURITY/CCTV	1,880	1,514	1,600	86		86	94.6 %
	B'SWADE MAGISTRATES COURT :- Expenditure	<b>9,027</b>	<b>5,880</b>	<b>9,580</b>	<b>3,700</b>	<b>0</b>	<b>3,700</b>	<b>61.4 %</b>
1081	INC-RENT	7,893	5,880	9,280	-3,400			63.4 %
1091	INC-MISCELLANEOUS	0	0	300	-300			0.0 %
	B'SWADE MAGISTRATES COURT :- Income	<b>7,893</b>	<b>5,880</b>	<b>9,580</b>	<b>-3,700</b>			<b>61.4 %</b>
	<b>Net Expenditure over Income</b>	<b>1,134</b>	<b>0</b>	<b>0</b>	<b>0</b>			

Month No : 9

December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>102</b>	<b>ALLOTMENTS</b>							
4013	RENT	465	349	465	116		116	75.0 %
4037	GROUNDS MAINTENANCE	0	978	1,000	22		22	97.8 %
4067	PEST CONTROL	375	300	500	200		200	60.0 %
	ALLOTMENTS :- Expenditure	<b>840</b>	<b>1,627</b>	<b>1,965</b>	<b>338</b>	<b>0</b>	<b>338</b>	<b>82.8 %</b>
1087	INC-ALLOTMENTS	5,163	6,333	5,300	1,033			119.5 %
	ALLOTMENTS :- Income	<b>5,163</b>	<b>6,333</b>	<b>5,300</b>	<b>1,033</b>			<b>119.5 %</b>
	<b>Net Expenditure over Income</b>	<b>-4,323</b>	<b>-4,706</b>	<b>-3,335</b>	<b>1,371</b>			



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December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>103</b>	<b>STREET LIGHTS</b>							
4014	ELECTRICITY	6,333	4,063	6,000	1,937		1,937	67.7 %
4038	MAINTENANCE CONTRACT	2,262	-16,877	6,500	23,377		23,377	-259.7
4045	S/L REPAIR/RENEWAL	1,047	828	3,000	2,172		2,172	27.6 %
4174	BUS SHELTER MAINTENANCE	0	0	500	500		500	0.0 %
	STREET LIGHTS :- Expenditure	<b>9,642</b>	<b>-11,987</b>	<b>16,000</b>	<b>27,987</b>	<b>0</b>	<b>27,987</b>	<b>-74.9 %</b>
	<b>Net Expenditure over Income</b>	<b>9,642</b>	<b>-11,987</b>	<b>16,000</b>	<b>27,987</b>			

Month No : 9

December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>104</b>	<b>BURIAL GROUNDS</b>							
4011	RATES	3,810	3,798	3,965	167		167	95.8 %
4012	WATER RATES	167	64	200	136		136	31.8 %
4014	ELECTRICITY	27	65	100	35		35	65.4 %
4036	PROPERTY MAINTENANCE	0	50	1,000	950		950	5.0 %
4110	FIRE PRECAUTIONS	0	152	200	48		48	76.0 %
4178	PATHS MAINTENANCE	0	0	1,000	1,000		1,000	0.0 %
4901	C.S. SALARY RECHARGE	8,086	7,805	12,750	4,945		4,945	61.2 %
4902	W.S. SALARY RECHARGE	44,556	32,724	46,940	14,216		14,216	69.7 %
4911	C.S. O'HEAD RECHARGE	6,412	5,558	6,662	1,104		1,104	83.4 %
4912	W.S. O'HEAD RECHARGE	10,985	7,248	10,620	3,372		3,372	68.2 %
	BURIAL GROUNDS :- Expenditure	<b>74,042</b>	<b>57,463</b>	<b>83,437</b>	<b>25,974</b>	<b>0</b>	<b>25,974</b>	<b>68.9 %</b>
1081	INC-RENT	0	800	0	800			0.0 %
1084	INC-BURIAL FEES	17,259	11,983	15,000	-3,017			79.9 %
1097	INC-MEMORIALS	2,159	698	3,000	-2,302			23.3 %
	BURIAL GROUNDS :- Income	<b>19,418</b>	<b>13,481</b>	<b>18,000</b>	<b>-4,519</b>			<b>74.9 %</b>
	<b>Net Expenditure over Income</b>	<b>54,624</b>	<b>43,982</b>	<b>65,437</b>	<b>21,455</b>			

Month No : 9

December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>105</b>	<b>CAR PARKS</b>							
4011	RATES	22,832	22,615	23,750	1,135		1,135	95.2 %
4021	TELEPHONE & FAX	0	0	600	600		600	0.0 %
4047	MATERIALS/TOOLS	556	1,278	500	-778		-778	255.6 %
4056	LEGAL EXPENSES	1,698	0	1,000	1,000		1,000	0.0 %
4092	Card Processing Fees	0	342	0	-342		-342	0.0 %
4108	SURFACE REPAIRS	0	8,175	3,000	-5,175		-5,175	272.5 %
4126	CAR PARK LEASE	34,108	21,750	26,001	4,251		4,251	83.7 %
4127	SIGNS	0	198	0	-198		-198	0.0 %
4901	C.S. SALARY RECHARGE	2,021	1,951	3,188	1,237		1,237	61.2 %
4902	W.S. SALARY RECHARGE	11,139	8,181	11,735	3,554		3,554	69.7 %
4911	C.S. O'HEAD RECHARGE	1,603	1,389	1,665	276		276	83.5 %
4912	W.S. O'HEAD RECHARGE	2,746	1,812	2,655	843		843	68.2 %
	CAR PARKS :- Expenditure	<b>76,703</b>	<b>67,692</b>	<b>74,094</b>	<b>6,402</b>	<b>0</b>	<b>6,402</b>	<b>91.4 %</b>
1088	INC-CAR PARKING FEES	0	15,762	105,000	-89,238			15.0 %
1089	INC - PARKING PERMITS WORK	0	11,240	0	11,240			0.0 %
1189	INC-PARKING PERMITS RES	0	3,488	0	3,488			0.0 %
	CAR PARKS :- Income	<b>0</b>	<b>30,490</b>	<b>105,000</b>	<b>-74,510</b>			<b>29.0 %</b>
	<b>Net Expenditure over Income</b>	<b>76,703</b>	<b>37,202</b>	<b>-30,906</b>	<b>-68,108</b>			

Month No : 9

December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>106</b>	<b>MARKET</b>							
4004	MARKET STAFF	4,773	3,668	5,150	1,482		1,482	71.2 %
4011	RATES	6,101	4,484	6,400	1,916		1,916	70.1 %
4014	ELECTRICITY	237	682	300	-382		-382	227.4 %
4025	INSURANCE	532	0	550	550		550	0.0 %
4032	PUBLICITY	0	0	550	550		550	0.0 %
4047	MATERIALS/TOOLS	0	0	250	250		250	0.0 %
4081	Licences	333	333	333	0		0	100.1 %
4901	C.S. SALARY RECHARGE	6,738	6,504	10,625	4,121		4,121	61.2 %
4911	C.S. O'HEAD RECHARGE	5,343	4,632	5,552	920		920	83.4 %
	MARKET :- Expenditure	<b>24,057</b>	<b>20,304</b>	<b>29,710</b>	<b>9,406</b>	<b>0</b>	<b>9,406</b>	<b>68.3 %</b>
1085	INC-TUESDAY MARKET RENTS	3,039	2,496	3,000	-504			83.2 %
1086	INC-SATURDAY MARKET RENTS	15,668	9,381	18,000	-8,619			52.1 %
	MARKET :- Income	<b>18,707</b>	<b>11,877</b>	<b>21,000</b>	<b>-9,123</b>			<b>56.6 %</b>
	<b>Net Expenditure over Income</b>	<b>5,351</b>	<b>8,427</b>	<b>8,710</b>	<b>283</b>			

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December 2018

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>107 TOWN CENTRE GENERAL</b>							
4001 STAFF SALARIES	0	4,161	0	-4,161		-4,161	0.0 %
4002 EMPLOYERS N.I	0	355	0	-355		-355	0.0 %
4003 EMPLOYERS SUPERANN.	0	949	0	-949		-949	0.0 %
4009 STAFF TRAVEL	0	25	0	-25		-25	0.0 %
4064 ANNUAL HANGING BASKETS	2,334	2,266	3,000	735		735	75.5 %
4116 WAR MEM & REM SERV	220	755	1,000	245		245	75.5 %
4117 CLOCK REPAIRS	0	0	350	350		350	0.0 %
4140 CHRISTMAS ACTIVITIES	5,281	6,573	5,000	-1,573		-1,573	131.5 %
4143 Highway Improvements	5,000	0	0	0		0	0.0 %
4144 CCTV	16,334	0	18,000	18,000		18,000	0.0 %
4145 CHRISTMAS LIGHTS	14,183	16,331	18,500	2,169		2,169	88.3 %
4901 C.S. SALARY RECHARGE	2,021	1,951	3,188	1,237		1,237	61.2 %
4902 W.S. SALARY RECHARGE	11,139	8,181	11,735	3,554		3,554	69.7 %
4911 C.S. O'HEAD RECHARGE	1,603	1,389	1,665	276		276	83.5 %
4912 W.S. O'HEAD RECHARGE	2,746	1,812	2,655	843		843	68.2 %
4990 ASSET FUNDING FROM RCP	-5,000	0	0	0		0	0.0 %
TOWN CENTRE GENERAL :- Expenditure	<b>55,861</b>	<b>44,748</b>	<b>65,093</b>	<b>20,345</b>	<b>0</b>	<b>20,345</b>	<b>68.7 %</b>
1145 INC-CHRISTMAS ACTIVITIES	310	701	0	701			0.0 %
TOWN CENTRE GENERAL :- Income	<b>310</b>	<b>701</b>	<b>0</b>	<b>701</b>			
<b>Net Expenditure over Income</b>	<b>55,551</b>	<b>44,047</b>	<b>65,093</b>	<b>21,046</b>			

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December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>108</b>	<b>GRANTS (INCL S137)</b>							
4261	GRANTS UNDER OTHER	11,285	16,708	13,000	-3,708		-3,708	128.5 %
4264	Community Agent Grant	7,500	11,250	7,500	-3,750		-3,750	150.0 %
	GRANTS (INCL S137) :- Expenditure	<b>18,785</b>	<b>27,958</b>	<b>20,500</b>	<b>-7,458</b>	<b>0</b>	<b>-7,458</b>	<b>136.4 %</b>
	<b>Net Expenditure over Income</b>	<b>18,785</b>	<b>27,958</b>	<b>20,500</b>	<b>-7,458</b>			

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December 2018

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>109 CAPITAL EXPENDITURE</b>							
4053 LOAN INTEREST	6,825	3,239	18,233	14,994		14,994	17.8 %
4253 LEASE INTEREST REPAID	581	275	581	306		306	47.4 %
4801 CP - New Vehicles\Equipment	8,700	35,628	0	-35,628		-35,628	0.0 %
4806 CP - Office Furn/Equipment	10,668	0	0	0		0	0.0 %
4823 CP - Play Equipment	0	9,900	0	-9,900		-9,900	0.0 %
4827 CP - Office Equipment	0	9,029	0	-9,029		-9,029	0.0 %
4828 CP - Magistrates Court Impr'ts	5,096	0	0	0		0	0.0 %
4842 CP - The Orchard Furniture & E	113,634	0	0	0		0	0.0 %
4843 CP - Street Furniture	4,840	2,440	0	-2,440		-2,440	0.0 %
4847 CP - Workshop	1,925	6,800	0	-6,800		-6,800	0.0 %
4848 CP - Car Park Signage	2,911	0	0	0		0	0.0 %
4850 CP - Car Park Equipment	0	34,114	0	-34,114		-34,114	0.0 %
4860 CP - St Lighting Replacement	0	102,389	0	-102,389		-102,389	0.0 %
4861 CP - Kitelands Ball Court	0	9,397	0	-9,397		-9,397	0.0 %
4862 CP -Drove Rd Cemetery Footpath	0	6,247	0	-6,247		-6,247	0.0 %
4863 CP -Drove Rd Chapel Surface	0	4,700	0	-4,700		-4,700	0.0 %
4864 CP - Drove Road	0	200	0	-200		-200	0.0 %
4865 CP - Market Stall Umbrellas	0	3,579	0	-3,579		-3,579	0.0 %
4900 ROLLING CAPITAL FUND	70,000	100,000	100,000	0		0	100.0 %
4980 LOAN REPAYMENT	8,486	4,357	28,556	24,199		24,199	15.3 %
4982 LEASE CAPITAL REPAID	4,977	2,487	4,977	2,490		2,490	50.0 %
4990 ASSET FUNDING FROM RCP	-14,011	-58,504	0	58,504		58,504	0.0 %
4992 TRANSFER FROM E/MARKED	0	-141,201	0	141,201		141,201	0.0 %
4993 TFR TO CAP REC RSV	0	10,635	0	-10,635		-10,635	0.0 %
4994 TRANSFER FROM CAP REC RSV	0	-10,635	0	10,635		10,635	0.0 %
CAPITAL EXPENDITURE :- Expenditure	<b>224,631</b>	<b>135,077</b>	<b>152,347</b>	<b>17,270</b>	<b>0</b>	<b>17,270</b>	<b>88.7 %</b>
1075 INC-SALE OF ASSETS	0	14,135	0	14,135			0.0 %
1077 INC-S106 GRANTS	48,233	14,083	0	14,083			0.0 %
1178 Orchard S106 Funds	112,003	0	0	0			0.0 %
CAPITAL EXPENDITURE :- Income	<b>160,236</b>	<b>28,218</b>	<b>0</b>	<b>28,218</b>			
<b>Net Expenditure over Income</b>	<b>64,395</b>	<b>106,859</b>	<b>152,347</b>	<b>45,488</b>			

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December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>110</b>	<b><u>PUBLIC CONVENIENCES</u></b>							
4011	RATES	3,318	2,722	3,450	728		728	78.9 %
4012	WATER RATES	1,241	695	1,600	905		905	43.5 %
4014	ELECTRICITY	666	175	900	725		725	19.4 %
4036	PROPERTY MAINTENANCE	616	2,144	2,500	356		356	85.8 %
4038	MAINTENANCE CONTRACT	14,050	11,850	16,500	4,650		4,650	71.8 %
	PUBLIC CONVENIENCES :- Expenditure	<b>19,891</b>	<b>17,586</b>	<b>24,950</b>	<b>7,364</b>	<b>0</b>	<b>7,364</b>	<b>70.5 %</b>
	<b>Net Expenditure over Income</b>	<b>19,891</b>	<b>17,586</b>	<b>24,950</b>	<b>7,364</b>			



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December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>111</b>	<b>CORPORATE MANAGEMENT</b>							
4056	LEGAL EXPENSES	9,748	0	0	0		0	0.0 %
4057	AUDIT FEES	875	1,045	3,735	2,690		2,690	28.0 %
4901	C.S. SALARY RECHARGE	40,427	39,025	63,749	24,724		24,724	61.2 %
4911	C.S. O'HEAD RECHARGE	32,059	27,790	33,309	5,519		5,519	83.4 %
	CORPORATE MANAGEMENT :- Expenditure	<b>83,109</b>	<b>67,860</b>	<b>100,793</b>	<b>32,933</b>	<b>0</b>	<b>32,933</b>	<b>67.3 %</b>
1076	PRECEPT RECEIVED	861,241	938,232	938,232	0			100.0 %
1096	INTEREST RECEIVED	147	271	1,000	-729			27.1 %
	CORPORATE MANAGEMENT :- Income	<b>861,388</b>	<b>938,503</b>	<b>939,232</b>	<b>-729</b>			<b>99.9 %</b>
	<b>Net Expenditure over Income</b>	<b>-778,278</b>	<b>-870,643</b>	<b>-838,439</b>	<b>32,204</b>			

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December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>112</b>	<b>DEMOCRATIC REP'N &amp; MGMT</b>							
4024	SUBSCRIPTIONS	3,278	5,193	3,500	-1,693		-1,693	148.4 %
4026	COMPUTER	0	614	0	-614		-614	0.0 %
4135	ELECTION PROVISION	0	3,098	4,000	902		902	77.4 %
4901	C.S. SALARY RECHARGE	53,903	52,034	85,000	32,966		32,966	61.2 %
4911	C.S. O'HEAD RECHARGE	42,745	37,053	44,412	7,359		7,359	83.4 %
	DEMOCRATIC REP'N & MGMT :- Expenditure	<b>99,926</b>	<b>97,992</b>	<b>136,912</b>	<b>38,920</b>	<b>0</b>	<b>38,920</b>	<b>71.6 %</b>
	<b>Net Expenditure over Income</b>	<b>99,926</b>	<b>97,992</b>	<b>136,912</b>	<b>38,920</b>			

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December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>113</b>	<b>CIVIC ACTIVITIES &amp; EXPENSES</b>							
4008	STAFF TRAINING	1,568	25	1,500	1,475		1,475	1.7 %
4009	STAFF TRAVEL	0	0	500	500		500	0.0 %
4014	ELECTRICITY	13	0	0	0		0	0.0 %
4112	TOWN MAYOR'S ALLOW.	974	1,369	1,000	-369		-369	136.8 %
4166	TWINNING	70	555	500	-55		-55	110.9 %
4179	CIVIC FUNCTIONS	924	238	1,000	762		762	23.8 %
4180	CIVIC REGALIA REPAIRS ETC	33	0	100	100		100	0.0 %
	CIVIC ACTIVITIES & EXPENSES :- Expenditure	<b>3,582</b>	<b>2,186</b>	<b>4,600</b>	<b>2,414</b>	<b>0</b>	<b>2,414</b>	<b>47.5 %</b>
1091	INC-MISCELLANEOUS	330	486	0	486			0.0 %
	CIVIC ACTIVITIES & EXPENSES :- Income	<b>330</b>	<b>486</b>	<b>0</b>	<b>486</b>			
	<b>Net Expenditure over Income</b>	<b>3,252</b>	<b>1,700</b>	<b>4,600</b>	<b>2,900</b>			

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December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>115</b>	<b>ORCHARD COMMUNITY CENTRE</b>							
4001	STAFF SALARIES	1,171	34,081	40,100	6,019		6,019	85.0 %
4002	EMPLOYERS N.I	0	2,959	4,700	1,741		1,741	63.0 %
4003	EMPLOYERS SUPERANN.	0	7,770	9,200	1,430		1,430	84.5 %
4007	HEALTH & SAFETY	45	0	500	500		500	0.0 %
4011	RATES	0	0	5,500	5,500		5,500	0.0 %
4012	WATER RATES	359	212	600	388		388	35.4 %
4014	ELECTRICITY	1,368	317	10,000	9,683		9,683	3.2 %
4015	GAS	1,351	645	4,500	3,855		3,855	14.3 %
4016	CLEANING COSTS	1,457	2,900	4,000	1,100		1,100	72.5 %
4020	MISC. ESTABLISH.COST	441	0	400	400		400	0.0 %
4021	TELEPHONE & FAX	850	283	1,020	737		737	27.7 %
4026	COMPUTER	1,465	1,603	2,500	897		897	64.1 %
4029	OFFICE REFURBISHMENT	0	34	0	-34		-34	0.0 %
4030	RECRUIT. ADVERTISING	704	0	0	0		0	0.0 %
4032	PUBLICITY	195	0	500	500		500	0.0 %
4036	PROPERTY MAINTENANCE	657	801	1,000	199		199	80.1 %
4038	MAINTENANCE CONTRACT	1,299	529	1,500	971		971	35.3 %
4042	EQUIPT MAINT/REPAIR	170	139	200	61		61	69.7 %
4081	Licences	0	150	0	-150		-150	0.0 %
4092	Card Processing Fees	0	40	0	-40		-40	0.0 %
4128	EQUIPMENT	334	0	200	200		200	0.0 %
	ORCHARD COMMUNITY CENTRE :- Expenditure	<b>11,865</b>	<b>52,464</b>	<b>86,420</b>	<b>33,956</b>	<b>0</b>	<b>33,956</b>	<b>60.7 %</b>
1078	INC-MISC GRANTS	18,000	18,000	18,000	0			100.0 %
1082	INC-LETTINGS	15,533	19,883	8,000	11,883			248.5 %
1091	INC-MISCELLANEOUS	0	272	0	272			0.0 %
1115	INC-REFRESHMENTS	0	8	0	8			0.0 %
	ORCHARD COMMUNITY CENTRE :- Income	<b>33,533</b>	<b>38,164</b>	<b>26,000</b>	<b>12,164</b>			<b>146.8 %</b>
	<b>Net Expenditure over Income</b>	<b>-21,669</b>	<b>14,300</b>	<b>60,420</b>	<b>46,120</b>			

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December 2018

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>212 RECREATION GROUNDS</b>							
4011 RATES	4,241	3,955	4,450	495		495	88.9 %
4012 WATER RATES	579	2,339	11,000	8,661		8,661	21.3 %
4013 RENT	0	0	1	1		1	0.0 %
4014 ELECTRICITY	535	4,024	3,500	-524		-524	115.0 %
4016 CLEANING COSTS	50	0	400	400		400	0.0 %
4036 PROPERTY MAINTENANCE	1,686	0	5,000	5,000		5,000	0.0 %
4037 GROUNDS MAINTENANCE	2,204	1,425	5,000	3,575		3,575	28.5 %
4038 MAINTENANCE CONTRACT	6,618	5,021	5,000	-21		-21	100.4 %
4039 PLAY. EQUIP. MAINT.	1,693	2,943	6,000	3,057		3,057	49.1 %
4042 EQUIPT MAINT/REPAIR	125	0	0	0		0	0.0 %
4043 FENCING & GATES	318	464	1,000	536		536	46.4 %
4044 TREES & PLANTS	2,522	934	4,000	3,066		3,066	23.3 %
4067 PEST CONTROL	1,570	700	1,500	800		800	46.7 %
4100 FERT./SEEDS/WEEDKILL	125	2,178	2,000	-178		-178	108.9 %
4104 REFUSE COLLECTION	0	966	0	-966		-966	0.0 %
4110 FIRE PRECAUTIONS	0	1,019	500	-519		-519	203.7 %
4114 LITTER BINS	0	0	2,000	2,000		2,000	0.0 %
4139 GRASS CUTTING	4,236	0	5,000	5,000		5,000	0.0 %
4901 C.S. SALARY RECHARGE	21,561	20,814	34,000	13,186		13,186	61.2 %
4902 W.S. SALARY RECHARGE	155,946	114,533	164,290	49,757		49,757	69.7 %
4911 C.S. O'HEAD RECHARGE	17,098	14,821	17,765	2,944		2,944	83.4 %
4912 W.S. O'HEAD RECHARGE	38,449	25,367	37,170	11,803		11,803	68.2 %
RECREATION GROUNDS :- Expenditure	<b>259,556</b>	<b>201,502</b>	<b>309,576</b>	<b>108,074</b>	<b>0</b>	<b>108,074</b>	<b>65.1 %</b>
1077 INC-S106 GRANTS	1,480	0	0	0			0.0 %
1078 INC-MISC GRANTS	0	3,022	0	3,022			0.0 %
1081 INC-RENT	3,988	8,270	5,240	3,030			157.8 %
1083 INC-PITCH HIRE	4,029	880	5,000	-4,120			17.6 %
1091 INC-MISCELLANEOUS	510	350	330	20			106.1 %
1092 INC-GRNDS MAINT	0	0	1,150	-1,150			0.0 %
RECREATION GROUNDS :- Income	<b>10,007</b>	<b>12,522</b>	<b>11,720</b>	<b>802</b>			<b>106.8 %</b>
<b>Net Expenditure over Income</b>	<b>249,549</b>	<b>188,980</b>	<b>297,856</b>	<b>108,876</b>			

Month No : 9

December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>901</b>	<b>CENTRAL SERVICES</b>							
4001	STAFF SALARIES	114,600	99,998	161,300	61,302		61,302	62.0 %
4002	EMPLOYERS N.I	10,236	8,839	14,400	5,561		5,561	61.4 %
4003	EMPLOYERS SUPERANN.	22,292	21,247	36,800	15,553		15,553	57.7 %
4007	HEALTH & SAFETY	541	145	2,500	2,355		2,355	5.8 %
4008	STAFF TRAINING	3,075	2,625	3,000	375		375	87.5 %
4009	STAFF TRAVEL	3,408	2,582	3,500	918		918	73.8 %
4010	MISC. STAFF COSTS	384	188	500	312		312	37.5 %
4013	RENT	20,125	18,017	25,580	7,563		7,563	70.4 %
4020	MISC. ESTABLISH.COST	712	130	250	120		120	52.2 %
4021	TELEPHONE & FAX	6,488	5,187	7,600	2,413		2,413	68.2 %
4022	POSTAGE	939	900	1,200	300		300	75.0 %
4023	STATIONERY	5,203	2,926	4,000	1,074		1,074	73.2 %
4025	INSURANCE	19,036	19,962	20,000	38		38	99.8 %
4026	COMPUTER	15,299	20,727	12,000	-8,727		-8,727	172.7 %
4027	PHOTOCOPIER	3,817	1,354	3,500	2,146		2,146	38.7 %
4030	RECRUIT. ADVERTISING	1,204	0	0	0		0	0.0 %
4031	ADVERTISING	0	1,042	400	-642		-642	260.4 %
4032	PUBLICITY	4,563	3,018	3,500	482		482	86.2 %
4051	BANK CHARGES	976	1,080	1,000	-80		-80	108.0 %
4056	LEGAL EXPENSES	2,055	0	1,000	1,000		1,000	0.0 %
4058	PROFESSIONAL FEES	11,758	787	5,000	4,213		4,213	15.7 %
4060	OFFICE EQUIPMENT	451	26	500	474		474	5.2 %
4073	PAYROLL BUREAU FEES	1,317	804	2,000	1,196		1,196	40.2 %
4074	ACCOUNTANCY FEES	11,588	11,122	14,000	2,878		2,878	79.4 %
4104	REFUSE COLLECTION	98	0	0	0		0	0.0 %
4125	Misc Costs	0	27	0	-27		-27	0.0 %
4901	C.S. SALARY RECHARGE	-134,758	-130,085	-212,500	-82,415		-82,415	61.2 %
4911	C.S. O'HEAD RECHARGE	-106,862	-92,633	-111,030	-18,397		-18,397	83.4 %
	CENTRAL SERVICES :- Expenditure	<b>18,544</b>	<b>18</b>	<b>0</b>	<b>-18</b>	<b>0</b>	<b>-18</b>	
1091	INC-MISCELLANEOUS	9	18	0	18			0.0 %
1099	INC-INSURANCE (CLAIM)	605	0	0	0			0.0 %
	CENTRAL SERVICES :- Income	<b>614</b>	<b>18</b>	<b>0</b>	<b>18</b>			
	<b>Net Expenditure over Income</b>	<b>17,930</b>	<b>0</b>	<b>0</b>	<b>0</b>			

Month No : 9

December 2018

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>902</b>	<b>WORKS SERVICES</b>							
4001	STAFF SALARIES	193,514	129,733	176,750	47,017		47,017	73.4 %
4002	EMPLOYERS N.I	18,486	11,418	17,650	6,232		6,232	64.7 %
4003	EMPLOYERS SUPERANN.	30,569	22,466	40,300	17,834		17,834	55.7 %
4007	HEALTH & SAFETY	328	276	500	224		224	55.2 %
4008	STAFF TRAINING	941	1,719	2,500	781		781	68.8 %
4009	STAFF TRAVEL	349	188	500	312		312	37.6 %
4010	MISC. STAFF COSTS	112	0	300	300		300	0.0 %
4014	ELECTRICITY	23	0	50	50		50	0.0 %
4021	TELEPHONE & FAX	0	421	50	-371		-371	842.4 %
4029	OFFICE REFURBISHMENT	0	30	0	-30		-30	0.0 %
4030	RECRUIT. ADVERTISING	596	1,006	0	-1,006		-1,006	0.0 %
4041	EQUIPMENT HIRE	276	0	400	400		400	0.0 %
4042	EQUIPT MAINT/REPAIR	1,713	1,331	4,000	2,669		2,669	33.3 %
4046	VEHICLE LEASING	11,894	7,754	10,500	2,746		2,746	73.8 %
4047	MATERIALS/TOOLS	4,927	5,697	5,000	-697		-697	113.9 %
4048	VEHICLE MAINT/REPAIR	15,292	3,989	7,500	3,511		3,511	53.2 %
4049	VEHICLE FUEL	6,392	4,608	6,500	1,892		1,892	70.9 %
4050	VEHICLE TAX	152	270	0	-270		-270	0.0 %
4103	PROTECTIVE CLOTHING	3,475	3,349	2,500	-849		-849	134.0 %
4119	SKIP HIRE	6,115	2,761	6,000	3,239		3,239	46.0 %
4128	EQUIPMENT	551	72	500	428		428	14.4 %
4134	SECURITY/CCTV	2,509	1,822	3,300	1,478		1,478	55.2 %
4136	RENEWALS/REPLACEMENT	2,729	829	3,000	2,171		2,171	27.6 %
4137	PLANNING APPLICATION	0	116	0	-116		-116	0.0 %
4902	W.S. SALARY RECHARGE	-222,780	-163,618	-234,700	-71,082		-71,082	69.7 %
4912	W.S. O'HEAD RECHARGE	-54,926	-36,239	-53,100	-16,861		-16,861	68.2 %
	WORKS SERVICES :- Expenditure	<b>23,234</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Net Expenditure over Income</b>	<b>23,234</b>	<b>0</b>	<b>0</b>	<b>0</b>			

## List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2018	Reverse CHQ200579	REV200579	-5,996.64		Reverse CHQ200579
04/12/2018	George Browns Ltd	200578	256.71		1732-LK12 GJV Repairs
04/12/2018	BHIB Limited	200579	5,996.64		1705-Insurance 26.11.-31.3.19
04/12/2018	Rosetta Publishing Ltd	200580	258.00		1735-Bedfordshire Bulletin adv
04/12/2018	Colin Ross Workwear & Safety	200581	95.98		1708-Staff trousers
04/12/2018	Colette Burgess	200582	90.00		1706-BSL Interpeter Xmas light
04/12/2018	Central Bedfordshire Council	200583	116.25		1707-Allot rent 25.12.-24.3.19
04/12/2018	C Keeble	200584	95.00		1736-Plants
04/12/2018	Green Tek Solutions Ltd	200585	994.86		1711-Deep slitter tine
04/12/2018	HM Revenue & Customs	200586	9,389.29		1740-PAYE/NI Nov 18
04/12/2018	JAP Sound Ltd	200587	4,906.20		1712-Production/Equip hire Xma
04/12/2018	J K Vehicle Hire Ltd	200588	67.00		1719-Vehicle hire
04/12/2018	Lamps & Tubes Illuminations Lt	200589	6,543.00		1713-Christmas lights
04/12/2018	MAP UK	200590	85.26		1716-Key cutting
04/12/2018	Olive Press Limited	200591	199.20		1715-A4 Letterheads
04/12/2018	Professional Pest Management	200592	180.00		1717-Allotment pest control
04/12/2018	Bedfordshire Pension Fund	200593	8,517.61		1739-Pensions Nov 18
04/12/2018	G & A Plumbing and Heating Eng	200594	168.00		1710-Re-set boiler
04/12/2018	Auditing Solutions Ltd	200595	774.00		1704-Internal Audit 18/19
04/12/2018	R & C Hyett	200596	2,410.00		1726-OCC Cleaning Nov 18
04/12/2018	STOTFOLD ENGINEERING CO LTD	200597	55.00		1728-Equipment repairs
04/12/2018	Spaldings UK Limited	200598	269.63		1720-materials/tools
04/12/2018	St John Ambulance	200599	110.40		1721-1st Aid Rememberanc parad
04/12/2018	Turfcare Leisure Services Ltd	200600	816.47		1730-Drain B/Green irrigation
04/12/2018	TRAVIS PERKINS TRADING CO	200601	12.19		1722-White spirit/tape
04/12/2018	Unison	200602	11.50		1738-Unison Fees Nov 18
06/12/2018	Petty cash	000130	100.00		Petty cash
06/12/2018	BHIB Ltd	000129	38.68		BHIB Ltd
10/12/2018	Ampoweruk Ltd-DDR	DDR	683.58		Purchase Ledger Payment
10/12/2018	Lloyds Salary A/C	Tfr	10.10		
10/12/2018	Lloyds Salary A/C	Tfr	25,492.75		
11/12/2018	Ampoweruk Ltd-DDR	DDR1	9.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR10	64.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR11	73.66		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR12	122.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR13	145.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR14	254.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR15	327.00		Purchase Ledger Payment
11/12/2018	Node IT Solutions Ltd	DDR16	2,341.25		1737-IT Support/licenses
11/12/2018	Ampoweruk Ltd-DDR	DDR2	9.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR3	10.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR4	12.19		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR5	15.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR6	22.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR7	25.00		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR8	37.62		Purchase Ledger Payment
11/12/2018	Ampoweruk Ltd-DDR	DDR9	39.91		Purchase Ledger Payment



At : 15:26

## Lloyds Current A/C

## List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/12/2018	Ampoweruk Ltd-DDR	DDR	267.00		Purchase Ledger Payment
14/12/2018	Childcare Vouchers Limited	DDR17	10.72		1727-Childcare Voucher
17/12/2018	Stratton House Hotel	000131	260.00		Stratton House Hotel
18/12/2018	Anglian Water Business Ltd. (N	200603	11.97		1765/Water rates
18/12/2018	BATPC	200604	2,101.00		1768/Affiliation fee 2019/20
18/12/2018	Bedford College	200605	840.00		1771/CG NPTC Lvl 2
18/12/2018	Colin Ross Workwear & Safety	200606	553.55		1743/CRV Waterproof boots
18/12/2018	Deeping Direct Deliveries Ltd	200607	57.60		1766/Skip hire November
18/12/2018	Elveden Farms Limited	200608	1,528.80		1747/22ft spruce tree
18/12/2018	Henlow Building Supplies	200609	722.92		1757/Wire nails bright
18/12/2018	J.W.J. Car & Commercial Repair	200610	79.50		1758/Winter check over
18/12/2018	Mick George Recycling Ltd	200611	39.60		1759/660 ltr wheelie bin
18/12/2018	Node IT Solutions Ltd	200612	1,904.83		1733-Adobe Acrobat
18/12/2018	Allan Peacock (Street Lighting	200613	993.68		1761/Car park flood lights
18/12/2018	Pear Technology Services Ltd	200614	90.00		1767/Inspire land titles
18/12/2018	Home Counties Electrical Safet	200615	156.90		1762/PAT 20 Plan testing
18/12/2018	DCK Accounting Solutions Ltd	200616	3,155.34		1745/Contract visit
18/12/2018	St John Ambulance	200617	121.44		1760/First aid provision- Xmas
18/12/2018	Stotfold Motor Centre	200618	180.00		1763/Removal of car-Xmas fair
18/12/2018	Unit Clean	200619	554.40		1773/Ladies hygiene unit-Annua
18/12/2018	Lloyds Bank	DDR	113.04		Bank Charges
18/12/2018	Stratton House Hotel	000131	260.00		Xmas Dinner
19/12/2018	BNP Paribas	DDR18	120.00		Purchase Ledger Payment
20/12/2018	AIB Merchant Services	DDR19	75.90		1741/Car park service charge
24/12/2018	EE - DDR	DDR20	301.28		Purchase Ledger Payment
27/12/2018	Kubota Finance	Std Ord	536.40		Kubota Finance Leasing
27/12/2018	BNP Paribas	DDR21	536.40		Purchase Ledger Payment
27/12/2018	BNP Paribas	DDR21	-536.40		P/Ledger on A/c
<b>Total Payments</b>			<u>81,289.16</u>		

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# **Biggleswade Town Council**

*Internal Audit Report 2018-19: Second Interim*

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*Sally King*

*For Auditing Solutions Ltd*

## **Background**

All town and parish councils are required by statute to make arrangements for an independent internal audit examination of their accounting records and system of internal control and for the conclusions to be reported each year in the Annual Return. Auditing Solutions Ltd has provided this service to Biggleswade Town Council since 2004,

This report sets out the work undertaken in relation to the 2018-19 financial year, during our second visit on 8<sup>th</sup> January 2019, together with any matters arising and recommendations for action, if appropriate.

## **Internal Audit Approach**

In undertaking our review for the year to date, we have had regard to the materiality of transactions and their susceptibility to potential mis-recording or misrepresentation in the year-end Annual Governance and Accountability Return. We have employed a combination of selective sampling techniques (where appropriate) and 100% detailed checks in a number of key areas in order to gain sufficient assurance that the Council's financial and regulatory systems and controls are appropriate and fit for the purposes intended.

Our programme of cover has been designed to afford appropriate assurance that the Council's financial systems are robust and operate in a manner to ensure effective probity of transactions and to afford a reasonable probability of identifying any material errors or possible abuse of the Council's own and the national statutory regulatory framework. The programme is also designed to facilitate our completion of the 'Annual Internal Audit Report' in the Council's Annual Return, which requires independent assurance over a number of internal control objectives.

## **Overall Conclusion**

We are pleased to conclude that, in the areas examined to date, the Council continues to have effective systems in place to help ensure that transactions are free from material misstatement and that they will be reported accurately in the Annual Return and detailed Statement of Accounts for the financial year.

We are again pleased to acknowledge that Council members and officers continue to operate a sound, pro-active approach to risk management and corporate governance issues, together with the development and management of effective internal controls and procedural documentation.

## Detailed Report

### Maintenance of Accounting Records & Bank Reconciliations

Our objective here is to ensure that the accounting records are being maintained accurately and currently and that no anomalous entries appear in cashbooks or financial ledgers. To that end, we have: -

- Noted that third party contractors (DCK Accounting Services Ltd) continue to undertake the majority of the Council's financial transaction processing on Omega, generally fortnightly;
- Ensured that the financial ledger remains in balance at the present date;
- Checked and agreed transactions in both the Council's Current and Business Reserve account cashbooks for Lloyds and NatWest to the relevant bank account statements for three sample months. April & September 2018 on the first visit and October 2018 on the second visit. This included all inter-account "sweep" transfers for the same months.
- Checked detail on the Omega based bank account reconciliations for the three sample months, to ensure that no long-standing, uncleared cheques or other anomalous entries exist. It was noted that there was one cheque still outstanding from January 2018.

#### *Conclusions*

*We are pleased to report that no significant issues have been identified in this area. Further work will be undertaken at the final visit.*

### Review of Corporate Governance

Our objective here is to ensure that the Council has a robust regulatory framework in place; that Council and Committee meetings are conducted in accordance with the adopted Standing Orders; that financial transactions are made in accordance with the extant Financial Regulations and that we have a reasonable chance of identifying any actions of a potentially unlawful nature that have been or may be considered for implementation. Consequently: -

- We have commenced our review of the full Council and standing Committee minutes for the financial year to ensure that no issues affecting the Council's financial stability either in the short, medium or long term exist; and
- We note that Standing Orders and Financial Regulations were reviewed and approved at the September 2018 meeting by the Finance & Administration Committee.
- We have continued our examination of the minutes of Full Council and its standing Committees the end of December 2018 to ensure that, as far as we can practically be expected to be aware, no issues exist affecting the Council's financial stability either in the short, medium or long-term exist.

#### *Conclusions*

*We are pleased to report that no issues have been identified in this area, warranting further comment. Further work will be undertaken at the final visit.*

## Review of Expenditure

Our aim here is to ensure that, in addition to confirming that sound financial control procedures are in place: -

- Council resources are released in accordance with the Council's approved procedures and budgets;
- Appropriate procedures are in place to ensure compliance with the Council's SOs and FRs with regard to tendering and quotation action noting that the FRs require a revised formal tender for procurement as detailed above;
- Payments are supported by appropriate documentation, either in the form of an original trade invoice or other appropriate form of document confirming the payment as due and/or an acknowledgement of receipt, where no other form of invoice is available;
- Where applicable, appropriate contracting arrangements are in place and that they comply with the Council's current Standing Orders and Financial Regulations;
- All discounts due on goods and services supplied are identified and appropriate action taken to secure the discount;
- The correct expense codes have been applied to invoices when processed; and
- VAT has been appropriately identified and coded to the control account for periodic recovery.

To ensure compliance with the above criteria, we have examined a sample of 63 payments processed in the financial year to date. Our test sample provides a broad cross section of expenditure and supplier invoices totalling £440,573 and equates to 67% of total non-pay related expenditure.

It was noted at the first Interim Audit that VAT Returns continue to be filed electronically on a quarterly basis and have verified the September 2018 submission to the underlying Omega control account balances. No further VAT returns have been submitted at the time of this audit.

### *Conclusions*

*We are pleased to report that no issues have been identified in this area, warranting further comment. Further work will be undertaken at the final visit.*

## Assessment and Management of Risk

Our aim here is to ensure that the Council has put in place appropriate arrangements to identify all potential areas of risk of both a financial and health and safety nature, whilst also ensuring that appropriate arrangements exist to monitor and manage those risks in order to minimise the opportunity for their coming to fruition.

- We have noted that the Financial Risk Assessment Registers were to be reviewed by F & GP Committee in January 2019 and then will be re-affirmed by Full Council.

- We note that the Council's insurance cover continues to be provided by Aon, with a separate policy for the vehicle fleet with Allianz) and have examined the current year's policy schedule (to March 2019): both Public and Employer's Liability remain at £10 million whilst Fidelity Guarantee remains at £1 million.

### *Conclusions*

*We are pleased to report that no issues have been identified in this area warranting further comment.*

## **Precept Determination and Budgetary Control**

We aim in this area of our work to ensure that the Council has appropriate procedures in place to determine its future financial requirements leading to the adoption of an appropriate budget and the formal determination of the amount to be precepted on the District Council or local Unitary Authority (where applicable), that effective arrangements are in place to monitor budgetary performance throughout the financial year and that the Council has identified and retains appropriate reserve funds to meet future spending plans.

The interim visits took place in advance of any significant or formal consideration of the Council's budgetary and precept requirements for 2019-2020, it was noted that the budget will be considered at the January F&GP Committee before recommendation to the Full Council.

### *Conclusions*

*There are no matters arising in this area to warrant formal comment or recommendation.*

## **Review of Income**

Our objective in this area is to ensure that all income due to the Council is identified for prompt recovery and banking. In addition to the precept, the Council receives income from a variety of other sources including playing field hire, allotments, cemetery, general and farmers markets. The rooms at Saffron Road are hired by various organisations; including counselling services, polygraph testing and police for disciplinary hearings.

- Invoices for the 220 allotments are raised at the Orchard Centre by DCK Accounting Services in September each year. It was noted that fees for the allotments were to be reviewed at the next meeting.
- We have reviewed the Resident and Worker parking permit scheme which is a new income stream. Biggleswade residents and workers can apply for parking permits for the council's three car parks, Rose Lane, St Andrews Street and Dan Albone. After completion of the application form and provision of proof of eligibility the permit is approved by the Clerk or Deputy Clerk. The system is managed on an excel spreadsheet. Payments are only accepted by cash or cheque which are banked on a weekly basis.

### *Conclusions*

*We are pleased to report that no significant issues have been identified in the areas reviewed. Further work will be undertaken at our final visit,*

## **Petty Cash Account**

We are required, as part of the annual Internal Audit Certification process on the Annual Return, to indicate the soundness of controls in this area of the Council's financial activities and note that there is an imprest style petty cash scheme.

We have reviewed the Petty Cash vouchers and reconciliation file to ensure that the system continues to operate effectively, also checking the physical cash held against the control record maintained at the date of this second visit.

### *Conclusions*

*There are no matters arising in this area to warrant formal comment or recommendation.*

## **Salaries and Wages**

We have continued our examination of the payroll procedures in place and the physical payments made to staff to date in 2018-19 by reference to the December 2018 documentation, which included two new staff members. The underlying detail for which continues to be produced by a local bureau provider (GH Online) utilising bespoke payroll software. Consequently:

- Gross pay rates have been checked to ensure that the NJC pay award for 2018-19 had been duly implemented;
- PAYE Tax Codes and National Insurance Table Rates have been checked to ensure that appropriate allowances are being applied for the year following the annual budgetary increases in personal allowances with effect from April 2018;
- Local Government Pension Scheme deduction rates have been checked to ensure they are in accord with the revisions to the bases of employee contributions, most latterly with effect from 1<sup>st</sup> April 2018 (albeit relatively minor changes to the salary banding widths);
- Variable hours and expenses have been verified to individuals' timesheets and claim forms;
- We have checked and agreed the net pay computations on pay slips to the payroll summaries and resultant bank statement and cashbook transactions; and
- We note that electronic monthly returns are made in a timely and accurate manner in accord with current HMRC legislation (aka Real Time Initiative).

### *Conclusions*

*We are pleased to record that no issues have been identified in this area.*

## **Investments and Loans**

Our objectives here are to ensure that the Council is “investing” surplus funds, be they held temporarily or on a longer term basis in appropriate banking and investment institutions, that an appropriate investment policy is in place and that the Council is obtaining the best rate of return on any such investments made and that interest earned is brought to account correctly and appropriately in the accounting records.

The Council currently has five existing PWLB liabilities and we have checked and agreed the first instalment repayments for 2018-19 (in September) to third party advice notes as part of the higher value supplier testing reported earlier in this resume.

The Council currently has no specific “funds in investment” with all monies held in instantly accessible bank accounts as tested and reported elsewhere in this resume.

### ***Conclusions***

***We are pleased to record that no issues have currently been identified in this area. We will undertake further work in this area at future visits***





(Sent via email)

Tuesday 22<sup>nd</sup> January, 2019

Dear Clerk to the Parish,

I am writing to you as Bedfordshire's Police and Crime Commissioner to explain the current state of policing in the county and to ask for your assistance.

Every community in Bedfordshire, whatever its location, tells me that they wish to see more officers involved in local policing. Bedfordshire has just over 1100 officers to service a population of some 670,000 currently which is forecast to exceed 700,000 within three years and which here, as nationally, is experiencing unprecedented levels of demand with calls to service on some weekend evenings last summer at three times the level of a New Year's Eve.

Bedfordshire faces the third highest terror threat in the country, substantial Serious Organised Crime issues including Human Trafficking and Modern Day Slavery as a result of the airport and road and rail links together with the close proximity of the capital as well as drug and gun trade along so-called 'county lines' both to and from London and issues at the highest level ever in terms of gang and knife crime countywide.

In December, I won a unique emergency payment from Government of £4.571m from the Policing Special Grant to simply make good the cost of meeting the latter without which the Force was heading for an overspend. I am not permitted to overspend and must bring in policing within budget. Without the grant, recruitment would have had to stop dead.

Also in December, the Policing Minister, Nick Hurd, announced the Policing Settlement for 2019-20 for all forces. Bedfordshire Police received two grants of just £1.318m and £1.117m (the latter being designed to help with the national shortfall in police pensions and which still falls short of the amount needed by £115,000). Bedfordshire Police faces inflationary pressures including an anticipated police and staff pay award of 2% which will cost in excess of £900,000 and soaring insurance costs, including a tripling of vehicle insurance to £300,000 for this year. Your council will appreciate that, collectively, these inflationary pressures cancel out the prospect of growth in officer numbers as well as the benefit of this income.

---

**Office of the Police and Crime Commissioner for Bedfordshire**

Woburn Road | Kempston | Bedford | MK43 9AX  
Tel: 01234 842064 | Email: [pcc@bedfordshire.pnn.police.uk](mailto:pcc@bedfordshire.pnn.police.uk)  
Web: [bedfordshire.pcc.police.uk](http://bedfordshire.pcc.police.uk) | Twitter: [@BedsPCC](https://twitter.com/BedsPCC)



I have, however, been awarded the leeway to raise the police precept of council tax by a maximum of £2 per month for Band D homes, without holding a referendum. Such a referendum is not an option for me as the last one, held by my predecessor, not only cost in the region of £1m which Bedfordshire Police could ill afford, once legal costs and the time of the staff of the Office of the Police and Crime Commissioner were taken into account, but an appeal to raise council tax was rejected by in excess of 70% of those who voted.

I am insisting however, since all the elements of income above amount to an extra £12.5m – albeit as a one year arrangement only – that the Force must recruit 160 Police Constables this year to bolster local policing primarily.

I will be frank: this is not enough, especially to provide an uplift in the villages. I provided evidence to Government in October 2017 that Bedfordshire Police requires some 300 officers and 80 detectives to meet its crime demand in a way that is comparable with other forces facing similar challenges.

The Government had intended to address the funding of all 43 forces more fundamentally in December 2020, with a promise to put that of Bedfordshire Police on a more sustainable footing permanently. I am now learning that this is likely to be delayed by a further year, in all probability because of Brexit and the economic uncertainty that surrounds it.

The answer, in your local area, may lie in your hands. I am told by councillors from the three unitary authorities in Bedfordshire (who are also facing substantial reductions in funding) that the parishes hold some substantial reserves. A PCSO costs £31,200 to fund each year. If your council wishes to consider the funding of such an officer to be dedicated to policing in the local area, subject to agreement, I would be very grateful if you would contact me directly at [Kathryn.Holloway@Bedfordshire.pnn.police.uk](mailto:Kathryn.Holloway@Bedfordshire.pnn.police.uk)

I would be very appreciative if your parish would discuss this matter at the earliest possible opportunity and let me know the outcome as officers cannot be produced out of thin air and I am providing every last one that this Force can conceivably afford; having already made £34.7m of savings since austerity started and with £11m more to find over the next four years to enable me to balance the books as I must.

All very best regards

A handwritten signature in black ink, appearing to read "Kathryn Holloway".

Kathryn Holloway

---

**Office of the Police and Crime Commissioner for Bedfordshire**

Woburn Road | Kempston | Bedford | MK43 9AX  
Tel: 01234 842064 | Email: [pcc@bedfordshire.pnn.police.uk](mailto:pcc@bedfordshire.pnn.police.uk)  
Web: [bedfordshire.pcc.police.uk](http://bedfordshire.pcc.police.uk) | Twitter: [@BedsPCC](https://twitter.com/BedsPCC)

**FW: St Georges Day Parade-Biggleswade [OFFICIAL]**

CUNNINGTON, Mark 221

Wed 16/01/2019, 10:53

To:

Cc: WELCH, Rachael 1388

SCOTT, Jonathan

 1 attachments (97 KB)

Map For St Georges Day Route.pdf;

Good morning

Unfortunately, we are no longer able to assist in your event.

Following the Ipswich Town FC vs. CC of Suffolk Constabulary ruling (Ipswich Town Football Club Company Limited and The English Football League v The Chief Constable of Suffolk Constabulary [2017] EWCA 1484), the way we charge for police resources at events will fundamentally change.

See below for the link to Beds Police website –

<https://www.bedfordshire.police.uk/information-and-services/About-us/Income-generation/Chargeable-services>

In effect, we will not police events that take place on public land. In the past, you have been able to request and pay for officers at our discretion. This will not happen from now on. Even if you say that you are willing to pay, we still cannot provide officers. The policing of events on public land will be a decision based purely upon our own threat assessments and if we allocate officers to that event, they will be under police direction.

To clarify, the last paragraph mentions police powers. This means that an event organiser can be charged for officers if those officers have a power that is not available anywhere else. Enforcing speed limits on a motorway work area or stopping traffic for a VOSA Survey under Section 35 of the Road Traffic Act 1988, are a couple of chargeable examples that come to mind. Your event does not come into this area.

Road closures on the highway are covered under S16 Road Traffic Regulation Act 1984 and these powers are not exclusively police powers, therefore, will not be a service we can offer.

We will though, endeavour to give advice and guidance to support you in engaging the right types of resources to minimise and/or mitigate your risk in running an event.

Can I suggest you start to look at security and traffic management companies.

The local policing team will assess any increased policing need for the event based upon their local knowledge, duties and engagements. This will be within our core roles of prevention/detection of crime and the preventing and stopping of breaches of the peace.

If you have any further questions, please do not hesitate to contact me.

Regards

27/1/2019

**H. HARRIS & SONS**  
**Amusement Caterers**



15, SUN STREET, BIGGLESWADE, BEDFORDSHIRE SG18 0BP  
TELEPHONE: 0767 314617 MOBILE: 0831 498487

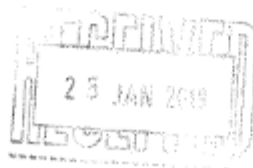
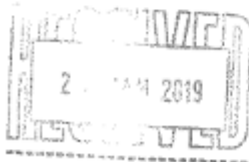
Dear Sir,

I am writing for the Councils  
permission to hold the fun fair  
on the M&T Sq for Carnival  
Week.

We would like to pull on  
Tuesday 18<sup>th</sup> June after 6<sup>pm</sup> as usual,  
& open thru 20<sup>th</sup> & 21<sup>st</sup> & Sat 22<sup>nd</sup>  
we would be off Sat night,  
or by 9am Sunday morning.  
I hope this will meet with  
the Councils approval.

Yours sincerely  
Henry

Harris





Mr Rob McGregor  
Clerk to Biggleswade Town Council  
The Old Court House  
4 Saffron Road  
Biggleswade  
Beds  
SG18 8DL

**Your ref:**  
**Our ref:** SS /BIG 19  
**Date:** 29 January 2019

Dear Mr McGregor

**Commons Registration Act 1965**  
**Biggleswade Common Unit CL19 – Transfer of Right**

I enclose a formal notice of application for the transfer of a right of common at Biggleswade Common.

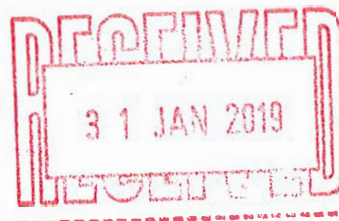
Upon the expiration of 40 days from the date of this notice the Council will further consider the application and any written representations which it may receive. If the Council considers the application well-founded the necessary amendment to the register will then be made.

Yours sincerely

**Sarah Smalley**  
Technical Officer

**Direct telephone** 0300 300 6888  
**Email** sarah.smalley@centralbedfordshire.gov.uk

**Please reply to:**  
Central Bedfordshire Council  
Highways, Priory House  
Monks Walk, Chicksands, Shefford SG17 5TQ



EF.	
AMOUNT	
CHQ NO	
DATE	

**Central Bedfordshire Council**  
Priory House, Monks Walk  
Chicksands, Shefford  
Bedfordshire SG17 5TQ

**Telephone** 0300 300 8000  
**Email** customer.services@centralbedfordshire.gov.uk  
[www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)



**CENTRAL BEDFORDSHIRE COUNCIL**

**COMMONS REGISTRATION ACT 1965**

**NOTICE OF APPLICATION FOR AMENDMENT OF REGISTER**

**RIGHTS OF COMMON**

**REGISTER UNIT: CL19 ENTRY NO. 108**

Application has been made to the Central Bedfordshire Council by David Oliver Hale of Arbtree Farm, Hinxworth, Baldock, Herts SG7 5HT (the Applicant) for the amendment of the Register of Common Land in relation to the registered Right of Common of which particulars are given in Part 1 of the Annex hereto. It is claimed that, by reason of the matters mentioned in Part 2 of the Annex, the register ought to be amended as indicated in Part 3 thereof:-

**Any person receiving this notice who wishes to object to the proposed amendment should within forty days of the date of this notice send a written and signed statement of the facts upon which he bases his objection to:-**

Senior GIS and Commons Officer  
Central Bedfordshire Council  
Priory House, Monks Walk, Chicksands  
Shefford, Beds. SG17 5TQ

Dated : 29 January 2019

(Please quote reference SS/BIG 370)

**ANNEX**

**PART 1**

Particulars of the Right of Common the registration of which is sought to be amended

**REGISTER OF COMMON LAND REGISTER UNIT : RIGHTS SECTION SHEET NO 27 (Edition No. 1)**

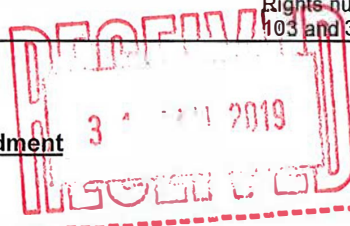
<b>1 No. and date of Entry</b>	<b>2 No. and date of application</b>	<b>3 Name and address of every applicant for registration and the capacity in which he applied</b>	<b>4 Particulars of the Right of Common and of the land over which it is exercisable</b>	<b>5 Particulars of the land (if any) to which the right is attached</b>
108 25 <sup>th</sup> April 2018	370 3 <sup>rd</sup> December 2018	Mr David Oliver Hale of Arbtree Garm, Hinxworth, Baldock, Herts as owner.	Three Commons of pasture each for one horse, two cows and one breeder or other substituted rights over the whole of the land in this register unit.	Rights previously attached to various properties in the parish of Biggleswade, Bedfordshire but severed therefrom. Identified in the books of Biggleswade Fen Reeves as Commons Rights numbered 93, 103 and 34

**PART 2**

**Acts and events leading to amendment**

Transfer of conveyance dated the 13<sup>th</sup> November 2018

**PART 3**



**Nature of proposed amendment**

Registration of Mark Oliver Hale as the Owner of that part of the registered Right of Common identified in the Books of the Biggleswade Fen Reeves as Common Rights Numbered 34 and consequent amendment of the registered Right of Common.

Registration of James Richard Hale as the Owner of that part of the registered Right of Common identified in the Books of the Biggleswade Fen Reeves as Common Rights Numbered 103 and consequent amendment of the registered Right of Common.

Registration of Ian David Hale as the Owner of that part of the registered Right of Common identified in the Books of the Biggleswade Fen Reeves as Common Rights Numbered 93 and consequent amendment of the registered Right of Common.

# **East West Rail Bedford to Cambridge Route Option Consultation**

## Consultation Document

January 2019

**east**  
**west**  
RAIL



**East West Rail**  
Consultation Document

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# Foreword

**Chris Grayling**  
Secretary of State for Transport



East West Rail is an ambitious project that could make a significant impact on the economic prosperity of the local area and the UK as a whole. It will link communities, and reduce travel costs and journey times by creating direct links between Oxford, Cambridge and the communities in between. It will also provide for better onward connections both north-south and further east and west.

The Oxford-Cambridge Arc is a top priority for this Government. It is home to an unrivalled cluster of the world's best universities, and through the knowledge they provide, it is also an incubator for some of the country's most exciting businesses in science and technology. As an area, the Arc is growing and thriving. But we can't take that for granted. In fact, we know that even though there is still so much potential in the local area, it is already running low on the capacity it needs to take advantage of the opportunities ahead.

That's why East West Rail is so important. This railway will open up transport connections right across the Arc, creating opportunities for businesses to grow and create jobs, and linking places where people can live with these new employment prospects. And whilst that will mean development locally, we want to work with local communities so it happens in a way that benefits them and improves the environment too.

This is a railway with a purpose – connecting people to the things that matter to them; making life easier, better and more prosperous. East West Rail will help to ensure the Oxford-Cambridge Arc is a wonderful

place to live and work, with exciting prospects, a green environment and a great quality of life.

We are already making progress. The first phase of East West Rail opened in 2016. Last year, I saw for myself the next phase of work underway to connect Oxford and Bedford, Milton Keynes and Aylesbury, taking the route of a line 'mothballed' decades ago but which is currently being brought back into use. Now we are looking at the options to connect Bedford and Cambridge with an entirely new line.

Just over a year ago, I set up the East West Railway Company to accelerate East West Rail, and to make sure we delivered it with local communities in mind. I am therefore delighted that they are launching this consultation to give you the opportunity to have your say on the possible route options for the new railway between Bedford and Cambridge. Please get involved!

This Government is committed to investment in infrastructure which improves the connectivity of our country and offers passengers a faster and better-quality experience on our railways. I look forward to seeing the outcomes of this consultation in the coming months, as we work together to deliver a project that can be such a boost for the local area.

---

# Introduction

**Simon Blanchflower,**  
**East West Railway Company**  
**Chief Executive Officer**



In 2017, the Secretary of State for Transport set up East West Railway Company, giving us an ambitious challenge to accelerate delivery of rail infrastructure and passenger services between Oxford and Cambridge.

For the section between Bedford and Cambridge, this means creating an entirely new line which serves the community, supports economic growth and new homes, and provides the best possible experience for passengers.

We have spent much of the past year developing route options for the line between Bedford and Cambridge and are now ready to consult on the five most promising. This is our opportunity to gather your thoughts on route options at an early stage of developing the railway.

This document supports the consultation and will give you the key information you need to consider the route options and our reasons for choosing them. The team have also produced a more detailed Technical Report, which can be downloaded from [www.eastwestrail.co.uk/haveyoursay](http://www.eastwestrail.co.uk/haveyoursay), or accessed at several locations in the local area and at our consultation events.

The comments we receive during this consultation will be considered alongside technical studies and feedback from a range of organisations as we refine the plans for this project. This is an early, non-statutory consultation so there will be time later for you to help us further shape the final route alignment

and station locations as we move through the formal stages of the planning process.

Our Chairman, Rob Brighouse, the team and I would like to thank you for taking the time to engage with this consultation: the East West Rail team is committed to building the right infrastructure for this area and your feedback will be important in helping us shape our plans.

# What is East West Rail?

The East West Rail programme will connect Oxford and Cambridge by rail, linking them with Bicester, Bletchley, Milton Keynes, Bedford and many communities in between. As well as connecting places within the Oxford-Cambridge Arc, it will enable quicker journeys to places further afield, including places east of Cambridge, and join up with existing north-south rail lines. It supports economic growth by unlocking opportunities for jobs, new homes and tourism.

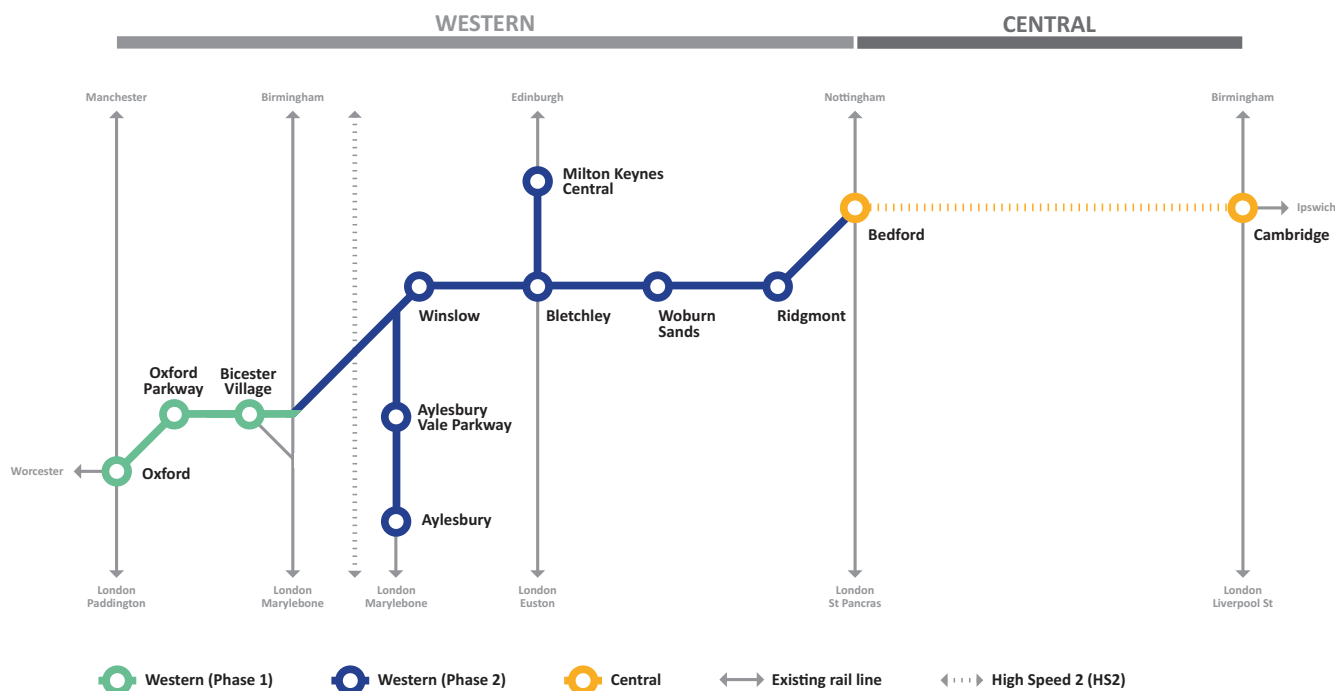
The section of East West Rail between Oxford and Bedford (often called the Western Section) will re-instate and upgrade railway lines which have been out of use since the early 1990s. It is already underway, with the upgrade of the section between Oxford and Bicester having been delivered in 2016. Major civil and engineering works to construct the next phase (between Bicester and Bedford) are due to start later this year, subject to Network Rail securing the necessary consents.

This consultation is about the section of East West Rail between Bedford and Cambridge (often called the Central Section), which will be connected by a new railway line with new stations. When the Central Section of East West Rail is complete, services will be able to run between Oxford and Cambridge, serving stations along the way and connecting into existing north-south rail lines. We aim to complete this section in the mid-2020s.

East West Rail will improve journeys for residents and unlock opportunities for jobs and new homes. We will also take account of the importance of the natural environment and in doing so we will be supporting sustainable transport for the region.

As well as minimising any negative impacts the project might have on the local environment, we are exploring ways to deliver environmental benefits, for example through improvements in biodiversity.

We will also continue to work with government and other agencies to explore options for a local natural capital plan for the Oxford-Cambridge Arc as a whole, which could look at wider benefits such as flood protection and improved water and air quality, and to support the Government's 25 year Environment Plan. However, the focus of this consultation is the route options for the railway.



### **The National Infrastructure Commission**

The National Infrastructure Commission (NIC) provides the Government with impartial, expert advice on major long-term infrastructure challenges.

In November 2017, the NIC produced a report on how to realise the potential of the Oxford-Cambridge Arc, which included prioritising the delivery of East West Rail.

The NIC's report outlines that the economic success of the Oxford-Cambridge Arc has led to demand for homes exceeding supply. The undersupply of new homes has contributed to high house prices and low affordability for home ownership and future housing needs. The NIC found, "there is powerful evidence that house prices are already diminishing firms' ability to attract employees. Workers are being priced out of local housing markets, restricting firms' access to labour and impacting on their competitiveness. Global businesses within the arc have told the Commission that, had they realised the impact that employees' housing costs would have on their business they may have located elsewhere. Others may yet choose to do so. This is as much an issue for high-tech firms and universities seeking to attract, recruit and retain globally mobile talent, as it is for public sector agencies looking to recruit key workers. These difficulties in accessing labour are exacerbated by poor east-west transport connections".

### **Government ambitions for the Oxford-Cambridge Arc**

The Government responded to the NIC alongside the Budget in Autumn 2018 and committed to supporting the wider ambitions for the Arc, which includes continued support for East West Rail and building up to one million high quality homes by 2050 to maximise the economic growth of the Arc.

The Government supported the NIC finding that in order to deliver the full economic potential of the Arc, there needs to be an integrated approach to the planning and delivery of infrastructure, homes and business growth within it. The Government also expressed its commitment to invest to support this level of ambition, including in relation to East West Rail.

### **The Oxford-Cambridge Arc**

Oxford, Cambridge and the communities in between are renowned for their vibrant economy, are home to the world's leading universities and are at the forefront of scientific and technological innovation. At the moment the area is thriving and delivers economic prosperity to businesses, residents and the country as a whole.

However local infrastructure hasn't kept up and the area risks falling behind: not for lack of talent or skills, but in part for the lack of transport to support housing growth and properly connect communities. This problem was identified by the National Infrastructure Commission (NIC) in their report "Partnering for Prosperity: A new deal for the Cambridge Milton Keynes-Oxford Arc" published in 2017.

East West Rail will allow thousands of people to access transport which is quicker, cheaper and more reliable than their current options, ensuring the Arc continues to grow.

# What is the East West Railway Company?

In December 2017, the Department for Transport (DfT) established the East West Railway Company Ltd (EWR Co) to:

- drive forward progress on the second phase of the section of East West Rail between Aylesbury, Bicester, Milton Keynes and Bedford (the Western Section); and
- take responsibility for developing the case for the section between Bedford and Cambridge (the Central Section)

Once a preferred route has been chosen and subject to government approval, our role at EWR Co could expand to include:

- building infrastructure which supports local and national ambitions for the region
- safely delivering the infrastructure as quickly and as cost effectively as possible
- exploring new ways to fund and finance the infrastructure
- exploring improved ways of working across the rail industry
- designing and integrating the infrastructure and train services, so passengers get a better experience
- ensuring the new railway meets the needs of communities – during and after construction



**We're ensuring that the new railway meets the needs of local communities – during and after construction.**



# This consultation and how we got here

## What we have done so far

In 1995, a group of Local Authorities and businesses called the East West Rail Consortium started to develop plans for a direct rail link between Bedford and Cambridge. Later, the case for the new railway was considered and developed by Network Rail and the DfT, with support from organisations with interests in transport, the environment, housing and other areas, who wanted to understand in very broad terms where this line might go. Of twenty possible route corridors, the one which went through the broad area around Sandy was identified as the preferred option. The way that a route corridor was selected is described in more detail in the Technical Report that supports this consultation.<sup>1</sup>

Since then, EWR Co have been looking at different routes the railway could take through this preferred corridor. We have now identified five route options that could help to grow the economy by connecting existing communities with jobs and supporting new homes.

The number and the location of stations are not certain at this stage. This will be firmed up as we identify potential route alignments within the indicative area for each route option (shown in the maps on page 15-19) and carry out further consultation.

This part of East West Rail is in the early stages of planning and we are several years from starting to build the railway. We expect to apply for a Development Consent Order under the Planning Act 2008 before we can do so.

This is not a statutory consultation and it's not required by planning legislation. This consultation is our opportunity to hear your views on these

options at an early stage. We will take responses into account when we select a preferred route and identify precise route alignments as we move into the formal, statutory consenting process.

## What we are asking you to comment on

We have developed five route options and would like to know:

- what your views are on their challenges and opportunities
- whether we are right to focus on route options that approach Cambridge from the south
- what you think of the overall approach we have taken to developing route options

We would also welcome any general feedback that you may have.

You can see maps of the five route options on page 13 of this document, and more detail is available in the Technical Report.

## Route corridors, options and alignments

**Route corridor:** a wide area (up to 15 kilometres) through which the railway could run. The preferred route corridor has been identified as running from Bedford to Cambridge via the area around Sandy.

**Route option:** a narrower area through which the line could run, though this could still be several kilometres wide in places. We are consulting on five route options.

**Route alignment:** the exact route on which the line would run. We will develop a preferred route alignment at a later stage.

<sup>1</sup> More detail on the approach used to identify a preferred route corridor is available at <https://cdn.networkrail.co.uk/wp-content/uploads/2017/03/Engineering-Summary-Report.pdf>.

## What happens next?

This public consultation on route options will take place from 28 January to 11 March 2019. For full details on how to take part, see page 22 of this document.

Throughout the consultation, we will record and analyse all the feedback we receive, which we will then summarise in a report that we will publish on our website later this year.

We will use your detailed feedback, along with feedback from local authorities, the DfT, Network Rail and other groups to further assess these five route options. We will then announce the preferred route option and will start to develop the designs in detail for a preferred route alignment.

We expect the section of East West Rail between Bedford and Cambridge to be designated as a Nationally Significant Infrastructure Project and that our planning application for the route alignment will take the form of a Development Consent Order. This sort of planning application goes to the Secretary of State for Transport for a decision rather than the local council. Before applying for planning consent to construct the railway on a particular route alignment, there will be a formal (statutory) stage of consultation. This is planned for 2021.

### Indicative outline timeline

A vertical timeline diagram on a green background. It features a central vertical line with five circular nodes. To the right of each node is a text entry. The entries are: 'Early 2019 Consultation on potential route options', '2020 Develop a detailed route alignment', '2021 Statutory consultation on a route alignment', '2021 Development consent application submitted', and '2023 Development Consent Order secured'.

○ Early 2019	Consultation on potential route options
○ 2020	Develop a detailed route alignment
○ 2021	Statutory consultation on a route alignment
○ 2021	Development consent application submitted
○ 2023	Development Consent Order secured

# How we will choose a preferred route option

We are keen to find out what you think about our five potential routes because consultation is a crucial part of our decision making. We have identified five factors which we think are key to assessing the opportunities and constraints of each option. We want to know how you think our five route options perform against each of them.

In addition to consulting local residents, we will also be seeking input from local councils as well as organisations representing transport users, environmental interests and local businesses. We

will also be doing further analysis with Network Rail and other government agencies and departments, including Homes England and the Ministry of Housing, Communities and Local Government, to provide relevant information to support the decision on a preferred route.

At this early stage, the cost estimates for each route option are indicative and vary from around £2.0 billion to £3.4 billion.<sup>1</sup> These estimates have been prepared for the purposes of assessing route options and identifying a preferred route, but should be not be used to set expectations as to the final Total Capital Cost of the project. Cost estimates will continue to be refined as route development work progresses towards identifying a final preferred route alignment. All the route options are expected to result in journey times between Oxford and Cambridge of around 80 minutes.<sup>2</sup> However, the potential to support the wider economy and new homes that are needed to sustain growth across the Oxford-Cambridge Arc will also be an important consideration.

Each route presents opportunities and challenges which we need to consider to make a balanced decision and ensure that the Government's investment in East West Rail provides value for money.

We have also looked at other important issues like safety and long-distance connectivity. These factors have similar impacts across all the routes we

developed and are consulting on, so they are less likely to influence the decision to choose one route over another.

The current indicative cost estimates are based on building a rail link that accommodates all types of rail freight. EWR Co will continue to consider whether providing capability for all types of freight is affordable and provides value for money in the context of anticipated freight demand.

## Key criteria

- Supporting economic growth
- Supporting delivery of new homes
- Costs and overall affordability
- Benefits for transport users
- Environmental impacts and opportunities

<sup>2</sup> These figures are real values (adjusted for inflation) in 2015 prices, and do not account for discrepancies in price inflation between construction and the general economy. This means that the actual costs of the railway when the project is being delivered are likely to be higher.

<sup>3</sup> If the proposed Cambridge South station does proceed, this is likely to lead to a small increase in journey times for trains that stop there.

---

# How we chose the five route options for consultation

Having identified a corridor via the Sandy area as the preferred route corridor, the next stage in developing the East West Rail Central Section scheme was to start considering route options within that broad corridor.

The route corridor has defined start and finish points, beginning around Stewartby near Bedford and ending at Cambridge. It increases to around 15km wide along the East Coast Main Line and through South Cambridgeshire.

The preferred route that will be selected later this year will in some places still cover a relatively broad area of up to several kilometres wide in which

we expect the final alignment would lie. The final alignment of the new railway and new stations will be located within the broad areas indicated on the maps below. While in some places the indicative route area covers existing settlements, the final route alignment will be developed to avoid and minimise potential adverse impacts on existing settlements where possible.

## Practical considerations

When we were developing route options, we looked at three main practical considerations:

### 1. Providing an interchange with the Midland Main Line at Bedford

There are two broad options:

- Serving the existing Bedford Midland station
- Serving a new station located to the south of Bedford (which could alternatively be located at Wixams)

### 2. Providing an interchange with the East Coast Main Line

There are three broad options:

- A new station somewhere between Sandy and St Neots; some routes would also serve the existing Sandy station

- A new Sandy station slightly to the north of the existing station (the existing station would be re-located)
- A new Sandy station slightly to the south of the existing station (the existing station would be re-located)

### 3. Where the route should go through South Cambridgeshire

There are three broad options:

- A northerly route via Cambourne
- A southerly route between Bassingbourn and Arrington – an additional station could be located on the site of the Ministry of Defence (MoD) Bassingbourn Barracks if it is developed
- A central route to the north of the Wimpole Hall estate (this has now been discounted)

## Assessing the route options

A wide range of factors have been considered to inform the appraisal of route options within the preferred route corridor. The main factors are:

- **Transport user benefits – the potential benefits from improved journey times, lower fares and less road congestion**
- **Contribution to enabling new homes and economic growth, including serving areas with land that could be developed**
- **Capital and operating costs and overall affordability**
- **Environmental impacts and opportunities**

This analysis resulted in several route options that we have sifted down to five based on the factors outlined above. Pages 15 to 19 set out these five route options alongside our initial thoughts on their key opportunities and challenges. Some routes are significantly more expensive than others but could be justified if opportunities, including the potential to support additional growth and new homes, can be realised.

The number and the locations of stations are indicative at this stage. This will be firmed up as we identify potential route alignments within the broad area for each route option and carry out further consultation.

The application for development consent will be supported by a detailed Environmental Impact Assessment (EIA), which will identify, describe and assess the direct and indirect significant effects that the project may have on the environment. EWR Co will aim to avoid adverse environmental effects where possible.

However, where this is not possible, EWR Co will consider measures to reduce, mitigate and compensate for these effects. In some cases, these measures may have the potential to provide an overall improvement in the environment over the longer term.

## ROUTE A

### Bedford South – Sandy (re-located south) – Cambridge (via Bassingbourn)



#### Opportunities:

- Supports economic growth across the Oxford-Cambridge Arc
- Faster journeys, with an estimated Oxford to Cambridge journey time of 76 minutes

#### Challenges:

- Possible impacts on the Wimpole Hall avenue and mitigation
- Proximity to the RSPB Nature Reserve, Sandy Warren Site of Special Scientific Interest (SSSI) and Biggleswade Common
- Relocation of Sandy station

#### Other considerations:

- Could support new homes:
  - South of Bedford
  - Potentially on and around the site of MoD Bassingbourn Barracks<sup>3</sup>
- Travelling to or from Bedford town centre would require changing trains and using Thameslink services

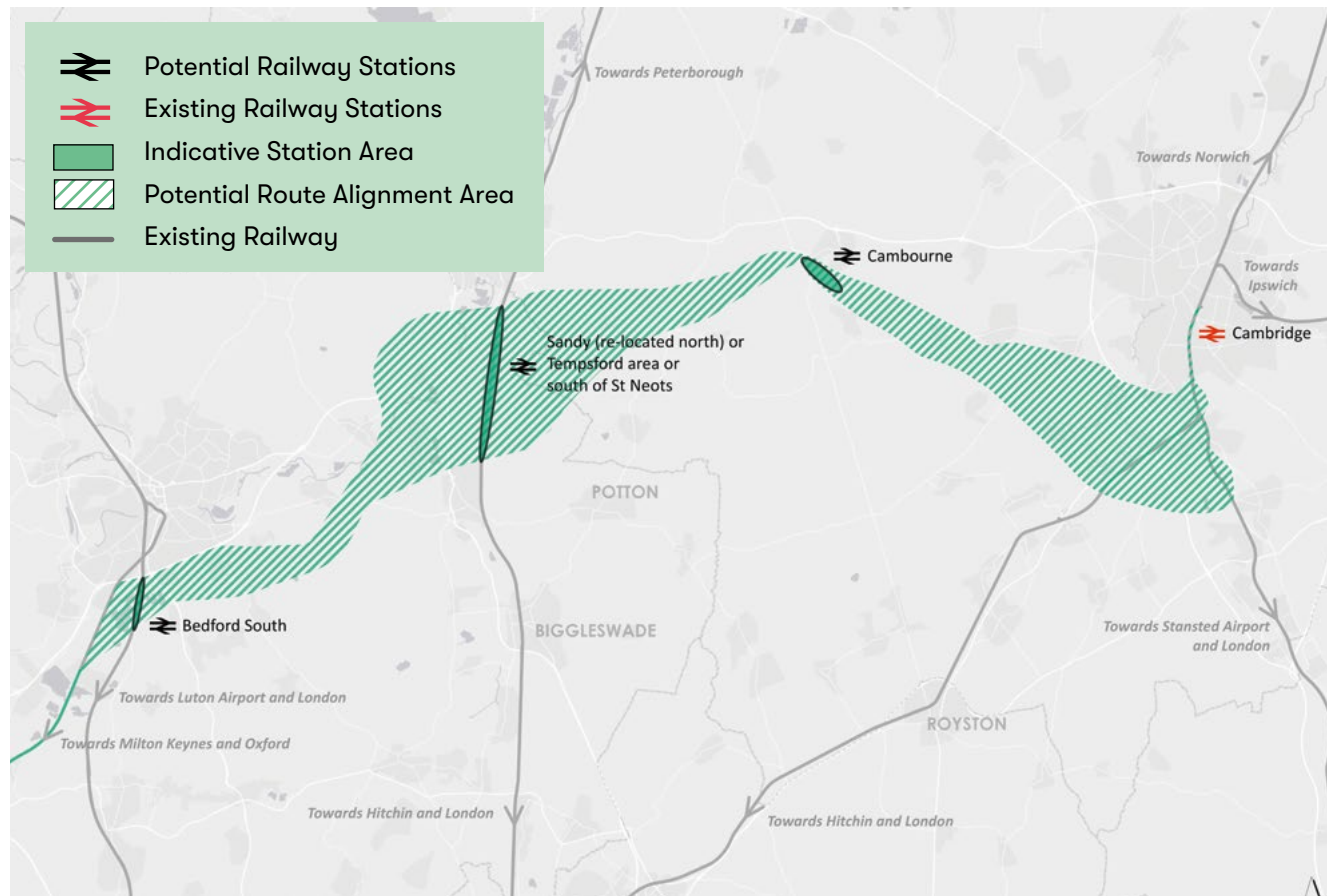
#### Indicative upfront construction cost:

- c.£2.0 billion (2015 prices)

<sup>3</sup> A new 'Bassingbourn' station would only be built if the MoD Bassingbourn Barracks is developed. The cost of a station is not included in the initial cost estimates in this document.

## ROUTE B

### Bedford South – Sandy (re-located north) / Tempsford area / south of St Neots – Cambourne – Cambridge



#### Opportunities:

- Supports economic growth across the Oxford-Cambridge Arc
- Faster journeys, with an estimated Oxford to Cambridge journey time of 80 minutes

#### Challenges:

- Might require Sandy station to be re-located (if EWR serves a new station slightly to the north of the existing station rather than in the broad area around Tempsford or to the south of St Neots)
- Might duplicate the proposed Metro in providing public transport links between Cambourne and Cambridge

#### Other considerations:

- Could support new homes:
  - South of Bedford
  - Between Sandy and St Neots
  - Around Cambourne
- Travelling to or from Bedford town centre would require changing trains and using Thameslink services

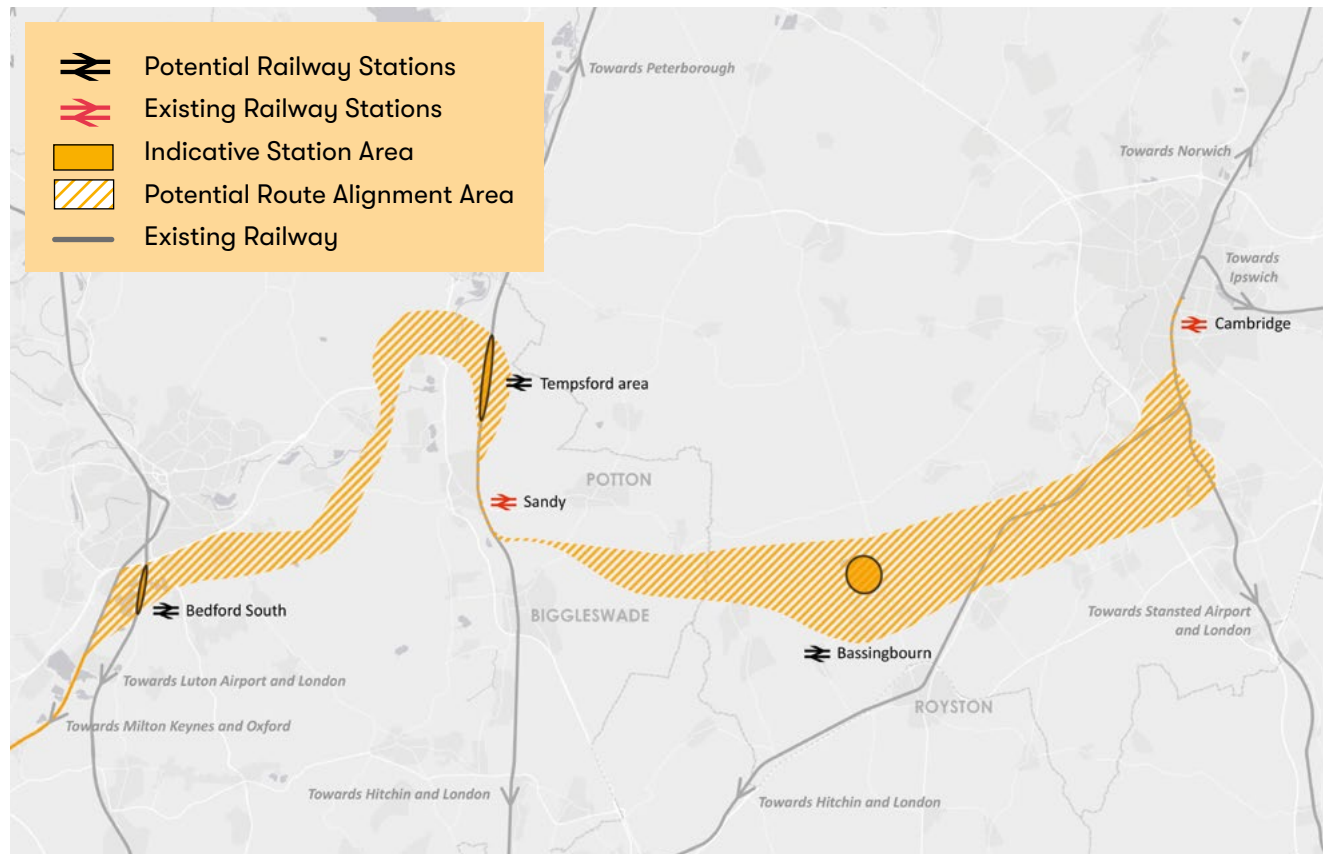
#### Indicative upfront construction cost:

- c.£2.6 billion (2015 prices)



## ROUTE C

### Bedford South – Tempsford area – Sandy – Cambridge (via Bassingbourn)



#### Opportunities:

- Supports economic growth across the Oxford-Cambridge Arc
- Faster journeys, with an estimated Oxford to Cambridge journey time of 80 minutes

#### Challenges:

- Possible impacts on the Wimpole Hall avenue and mitigation
- Proximity to the RSPB Nature Reserve, Sandy Warren Site of Special Scientific Interest (SSSI) and Biggleswade Common
- Potentially complex links with the East Coast Main Line

#### Other considerations:

- Serves the existing Sandy station
- Could support new homes:
  - South of Bedford
  - Between Sandy and St Neots
  - Potentially on and around the site of MoD Bassingbourn Barracks<sup>4</sup>
- Travelling to or from Bedford town centre would require changing trains and using Thameslink services

#### Indicative upfront construction cost:

- c.£2.5 billion (2015 prices)

<sup>4</sup> A new 'Bassingbourn' station would only be built if the MoD Bassingbourn Barracks is developed. The cost of a station is not included in the initial cost estimates in this document.



## ROUTE D

### Bedford Midland – Tempsford area – Sandy – Cambridge (via Bassingbourn)



#### Opportunities:

- Supports economic growth across the Oxford-Cambridge Arc
- Faster journeys, with an estimated Oxford to Cambridge journey time of 83 minutes
- Provides direct connectivity to Bedford town centre

#### Challenges:

- Possible impacts on the Wimpole Hall avenue and mitigation
- Proximity to the RSPB Nature Reserve, Sandy Warren Site of Special Scientific Interest (SSSI) and Biggleswade Common
- Potentially complex links with the Midland Main Line and East Coast Main Line<sup>5</sup>

#### Other considerations:

- Serves the existing Sandy station
- Could support new homes:
  - Through densification of Bedford town centre
  - Between Sandy and St Neots
  - Potentially on and around the site of MoD Bassingbourn Barracks<sup>6</sup>

#### Indicative upfront construction cost:

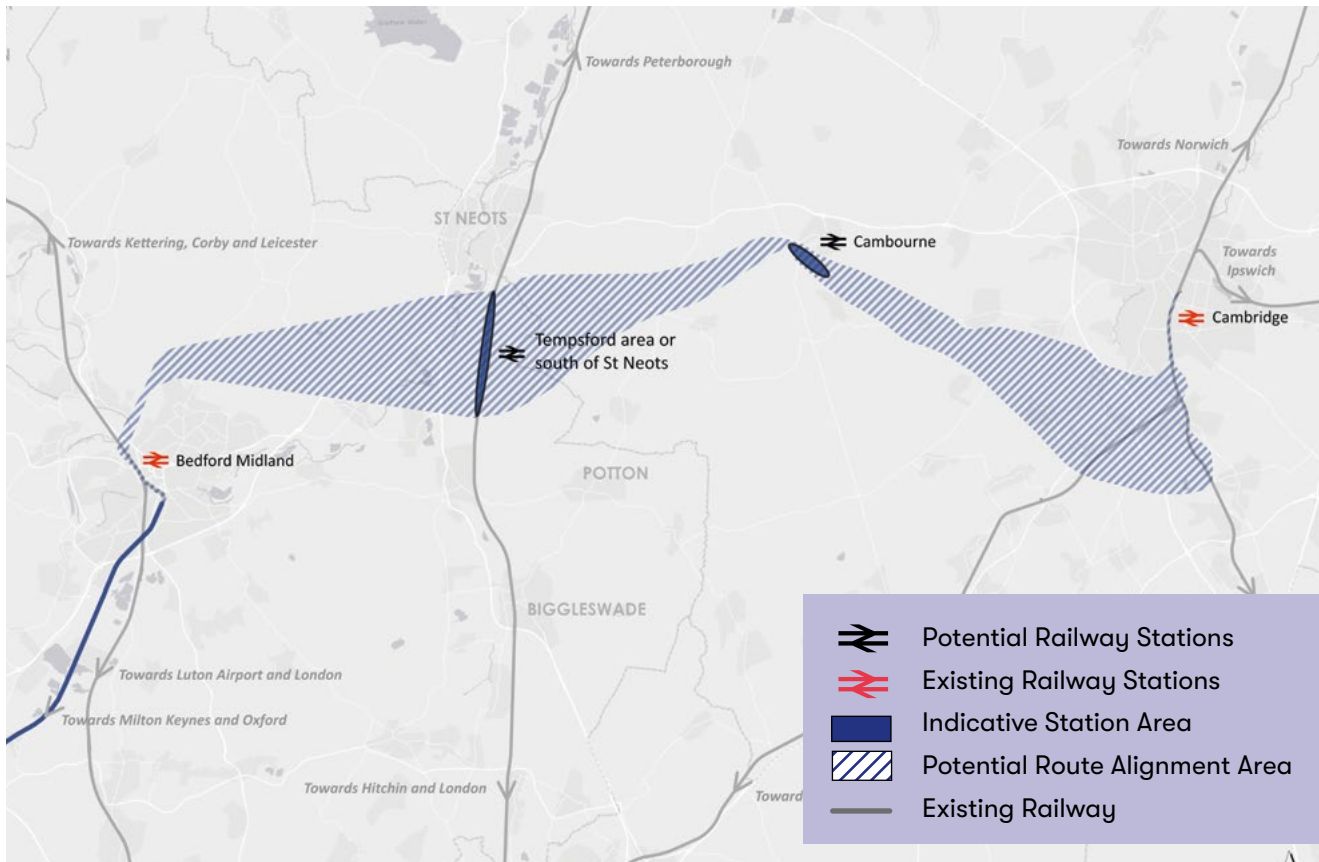
- c.£2.6 billion (2015 prices)

<sup>6</sup> If EWR were to serve Bedford Midland, this would require works to increase the capacity of the existing station and potentially re-model or re-locate the existing Bedford maintenance depot.

<sup>7</sup> A new 'Bassingbourn' station would only be built if the MoD Bassingbourn Barracks is developed. The cost of a station is not included in the initial cost estimates in this document.

## ROUTE E

### Bedford Midland – south of St Neots / Tempsford area – Cambourne – Cambridge



#### Opportunities:

- Supports economic growth across the Oxford-Cambridge Arc
- Faster journeys, with an estimated Oxford to Cambridge journey time of 82 minutes
- Provides direct connectivity to Bedford town centre

#### Challenges:

- Might duplicate the proposed Metro in providing public transport links between Cambourne and Cambridge
- Potentially complex links with the Midland Main Line<sup>7</sup>

#### Other considerations:

- Avoids relocating the existing Sandy station
- Could support new homes:
  - Through densification of Bedford town centre
  - Between Sandy and St Neots
  - Around Cambourne

#### Indicative upfront construction cost:

- c.£3.4 billion (2015 prices)

<sup>8</sup> If EWR were to serve Bedford Midland, this would require works to increase the capacity of the existing station and potentially re-model or re-locate the existing Bedford maintenance depot.

# Other routes and approaches

In addition to the five routes presented here, we carefully considered a range of other options that we have decided not to take forward at this stage. In making our decision, each option was assessed against the different criteria set out in page 12 of this document – ‘How we will choose a preferred route option’. Further information on these routes and the way they have been assessed is included in the accompanying Technical Report.

## Alternative northern approach into Cambridge

All of the route options shortlisted for consultation approach Cambridge from the south by connecting to the West Anglia Main Line either at or slightly to the north of Shepreth Junction (where the Hitchin-Cambridge and West Anglia lines meet) or to the south of Great Shelford. A range of alternative options for approaching Cambridge were considered at an earlier stage but were not taken forward. We have reviewed the previous decision to prioritise route options that approach Cambridge from the south. Two main alternative options approaching Cambridge from the north have been considered:

- Using the existing guided busway route (from near Histon)
- Connecting to the West Anglia Main Line north of Milton

Our conclusion is that using the guided busway would have a significant negative impact on existing local transport connections.

Connecting to the West Anglia Main Line north of Cambridge is possible but presents several challenges, especially the potential for additional cost and journey times:

- It could require changes to Cambridge North station and adding tracks along the West Anglia Main Line (for a longer section

of the line than is likely to be required when approaching Cambridge from the south)

- The longer distance between Cambourne and Cambridge via a northern approach into Cambridge would make it more expensive to build and operate and result in longer journey times
- Trains would need to reverse at Cambridge if travelling to/from Ipswich and Norwich and east coast ports, increasing journey times
- Approaching Cambridge from the north would not directly serve the proposed new Cambridge South station

In addition, the existing guided busway is likely to cater for growth opportunities to the north of Cambridge (e.g. at Northstowe), reducing the additional connectivity benefits from East West Rail services approaching Cambridge from the north.

However, we are seeking views through this consultation on whether we are right to focus on routes that approach Cambridge from the south. Of the five route options that are being taken forward for consultation, Routes B and E could alternatively approach Cambridge from the north if new information is provided that suggests this would be better than approaching Cambridge from the south.



**We have reviewed the previous decision to prioritise route options that approach Cambridge from the south**

# Learn more about the route options

## Get all the information you need to respond

This document is designed to give you an overview of the route options and the implications for choosing each one.

However, if you have questions about anything in this document or would like to understand more before responding to the consultation, you can:

- Speak first-hand to one of our team at our consultation events
- Visit the East West Rail website at [www.eastwestrail.co.uk/haveyoursay](http://www.eastwestrail.co.uk/haveyoursay) to access the accompanying Technical Report or ask a question
- Speak to the team by emailing us at [contact@eastwestrail.co.uk](mailto:contact@eastwestrail.co.uk) or by calling us on **0330 134 0067**.
- Visit one of our deposit points to access this document and the Technical Report

Our consultation events:

Venue	Time	Date
<b>St Neots</b> The Priory Centre, Priory Lane, St Neots PE19 2BH	3.30pm – 7.30pm	Monday 11 February
<b>Bedford</b> Scott Hall, Barford Avenue, Bedford MK42 0DS	3.30pm – 7.30pm	Friday 15 February
<b>Bassingbourn</b> Bassingbourn Community Primary School, Brook Road, Bassingbourn SG8 5NP	10am – 2pm	Saturday 16 February
<b>Potton</b> Potton and District Club, 34 Station Road, Potton, Sandy SG19 2PZ	3.30pm – 7.30pm	Tuesday 19 February
<b>Cambridge</b> The University Centre, Granta Place, Cambridge CB2 1RU	3.30pm – 7.30pm	Friday 22 February
<b>Orwell</b> Orwell Village Hall, 32-66 High St, Orwell, Royston SG8 5QN	2pm – 6pm	Tuesday 26 February
<b>Sandy</b> Sandy Village Hall, Medusa Way, Sandy SG19 1BN	3.30pm – 7.30pm	Friday 1 March
<b>Cambourne</b> Cambridge Belfry, Back Lane, Cambourne, Cambridge CB23 6BW	10am – 2pm	Saturday 2 March

Information point locations:

Deposit point address
<b>Bedford Borough Council</b> , Borough Hall, Cauldwell Street, Bedford MK42 9AP
<b>Cambridge City Council</b> , Mandela House, 4 Regent Street, Cambridge CB2 1BY
<b>South Cambridgeshire Council</b> , Cambourne Business Park, Cambourne, Cambridge CB23 6EA
<b>Huntingdonshire District Council</b> , St Mary's Street, Huntingdon PE29 3TN
<b>Central Bedfordshire Council</b> , Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ



# Have your say!

We're keen to understand how you think this section of the East West Rail project, and each Route Option performs against our key criteria of:

- Supporting economic growth
- Supporting delivery of new homes
- Cost and overall affordability
- Benefits for transport users
- Environmental impacts and opportunities

However we're also interested to learn what you think about the broader scheme.

You can have your say by filling out a feedback form, which can be accessed online at [www.eastwestrail.co.uk/haveyoursay](http://www.eastwestrail.co.uk/haveyoursay) or picked up at one of our events (see opposite).

Feedback forms can be submitted online, at an event, or sent by post to **Freepost EAST WEST RAIL**.

For further information, or to request a paper copy of the form to be sent to you, speak to the team by emailing us at [contact@eastwestrail.co.uk](mailto:contact@eastwestrail.co.uk) or by calling us on **0330 134 0067**.

## Accessibility:

If you or somebody you know requires copies of our consultation materials in accessible formats or an alternative language, please contact us on the details on the left of this page.

**east west RAIL**  
**Bedford to Cambridge Consultation 2019**  
**Feedback Form**

**Please use this form to provide feedback to our consultation on the East West Rail section between Bedford and Cambridge.**

The comments we receive during this consultation will be considered as we refine our scheme before seeking powers for its construction.

For more details about the scheme, please refer to our consultation document which can be found online at [www.eastwestrail.co.uk/haveyoursay](http://www.eastwestrail.co.uk/haveyoursay)

You can also fill in this form online at [www.eastwestrail.co.uk/haveyoursay](http://www.eastwestrail.co.uk/haveyoursay) or return a paper copy for Freepost EAST WEST RAIL.

For large print copies of this form or versions in alternative languages, please email [contact@eastwestrail.co.uk](mailto:contact@eastwestrail.co.uk) or call **0330 134 0067**.

Please submit your feedback by 11.45pm on 11 March 2019 when this consultation will close.

**Your details** (please write in capitals)

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Organisation** (if applicable): \_\_\_\_\_

**I am at:**

Local resident     Commuter to the area     Visitor to the area     Farmer resident  
 Future resident     Business owner     Elected representative     Interest group

**Age range** (choose one):

18 and under     19-34     35-50     51-65     over 65

**Would you like to receive further information from East West Rail as the proposals develop?**

Yes (by both Email & Post)     Yes (by Email)  
 Yes (by Post)     No thanks

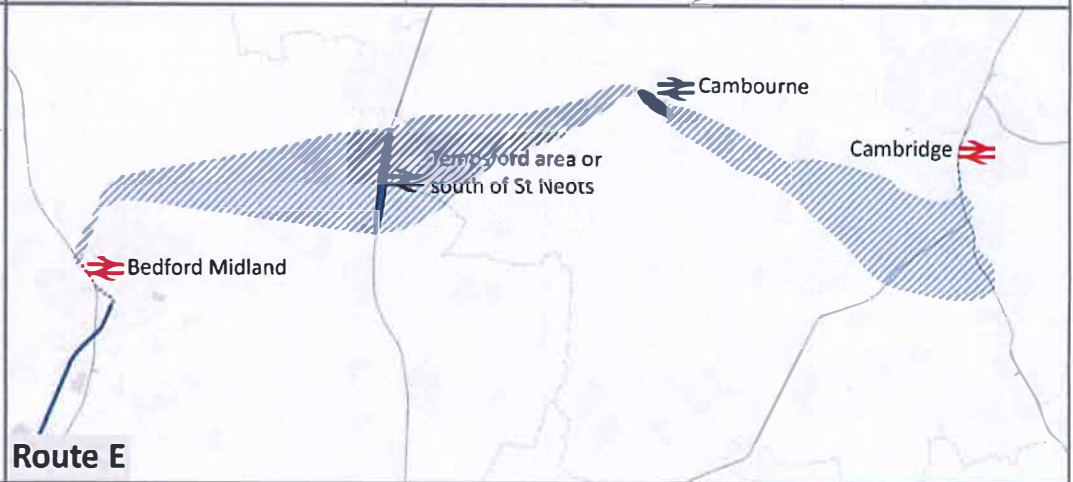
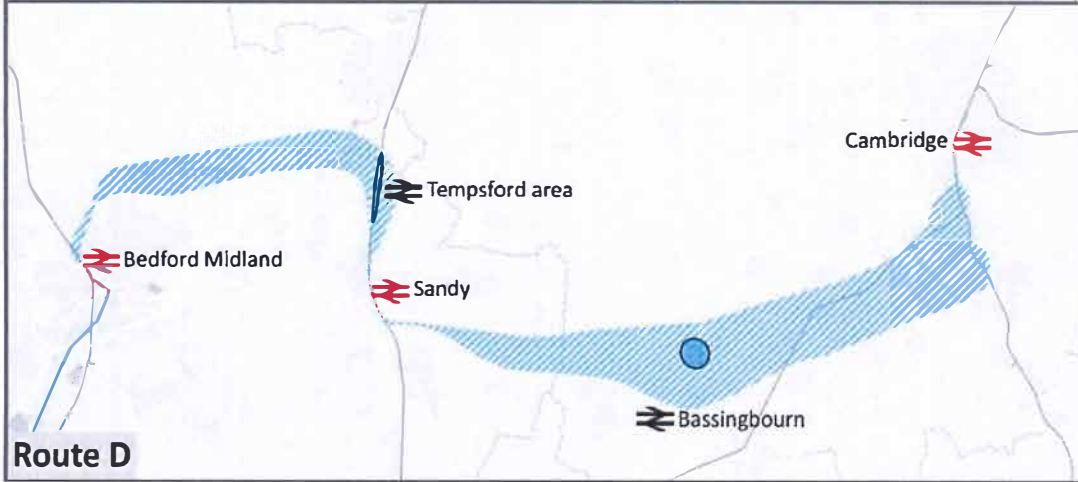
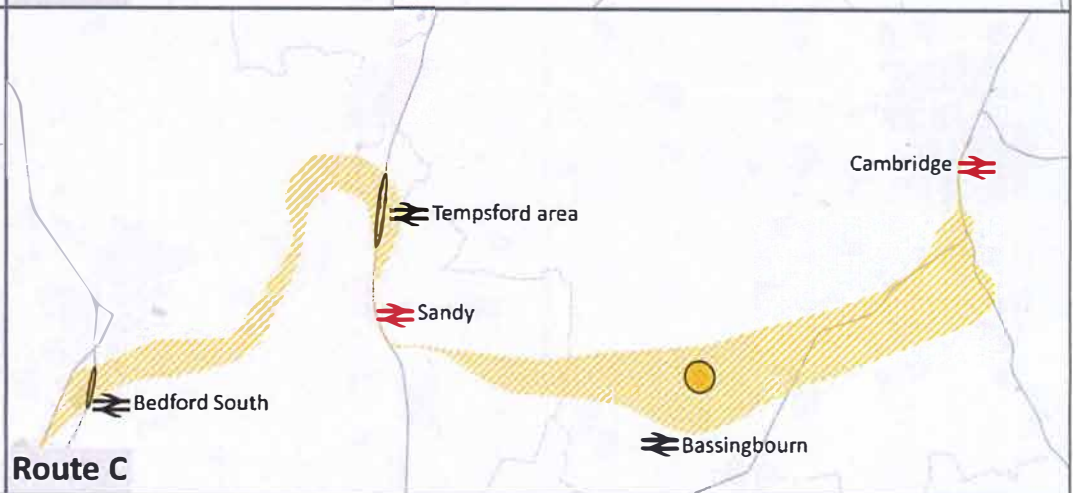
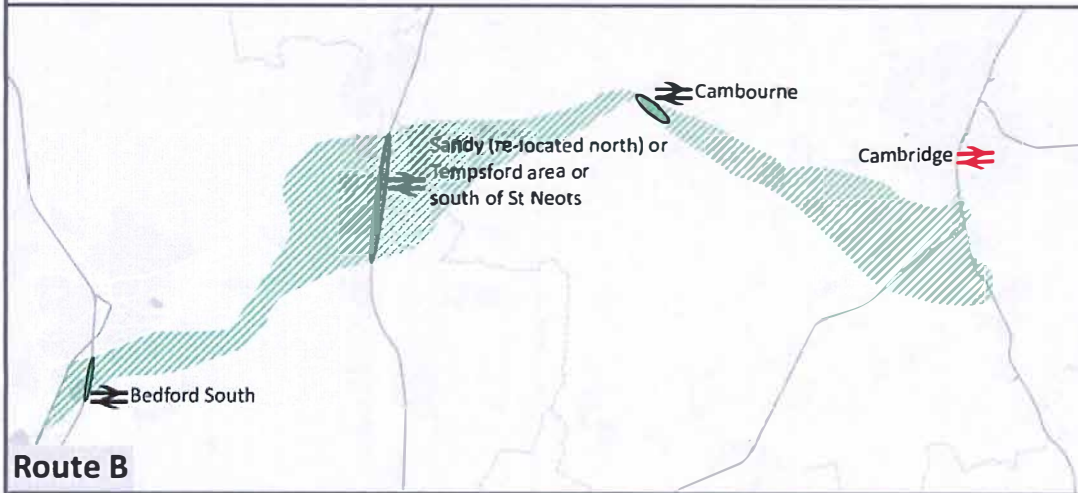
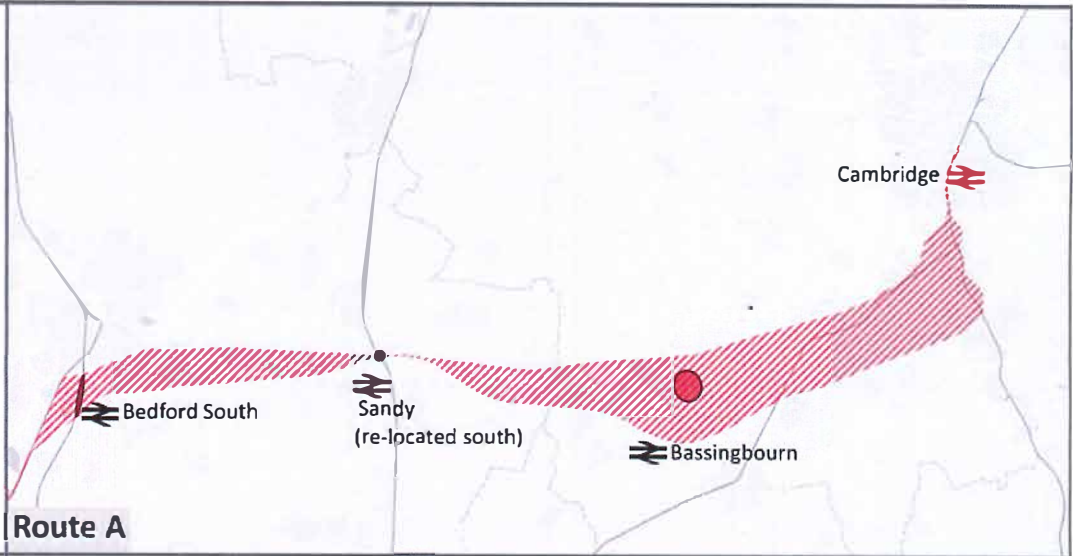


**east**  
**west**  
RAIL

Council 12/02/2019  
 Items for Consideration  
 Item 11e East West Rail Route Options

-  Potential Railway Stations
-  Existing Railway Stations
-  Indicative Station Area
-  Potential Route Alignment Area
-  Existing Railway

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**citizens  
advice**

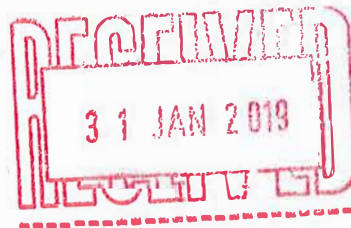
**Mid Bedfordshire**

Council 12/02/2019  
Items for Information  
Item 12 a Grants 2019  
Amphill Office  
10 Bedford Street  
Amphill  
Bedfordshire  
MK45 2NB

Tel: 01525 402742  
01525 841217

[www.midbedscab.org.uk](http://www.midbedscab.org.uk)

Mr Rob McGregor  
Biggleswade Town Council  
The Old Court House  
4 saffron Road  
Biggleswade  
Bedfordshire  
SG18 8DL



30 January 2019

Dear Mr McGregor,

**Donation to Citizens Advice Mid Bedfordshire**

Thank you for your letter dated 22 January 2019 in which you generously awarded us a donation of £750. This will go towards our home visiting service. We look forward to receiving your cheque in April. In the meantime, please pass on our thanks to the Town Council.

Yours sincerely,

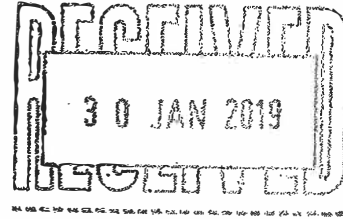
A handwritten signature in black ink that reads 'Jenny Hedges'.

Jenny Hedges  
Chief Officer



Suite B1, 1 Hammond Road, Elms Industrial Estate, Bedford, MK41 0UD  
Tel: 01234 350704 (helpline) / 01234 214871 (general enquiries)  
Email: [enquiries@autismbeds.org](mailto:enquiries@autismbeds.org) Website: [www.autismbedfordshire.net](http://www.autismbedfordshire.net)  
Registered Charity No: 1100722

Mr R McGregor PSLCC  
Biggleswade Town Council  
The Old Court House  
4 Saffron Road  
Biggleswade  
SG18 8DL



29<sup>th</sup> January 2018

Dear Mr McGregor,

**Re: Autism Bedfordshire Grant**

I would like to say a huge thank you for the £500 grant Biggleswade Town Council have awarded to Autism Bedfordshire to help support our Biggleswade Wanted Fun youth group. This funding will have a great impact on lives of the people we support.

On behalf of all our members who will benefit from the services you are helping to fund, please accept our very grateful thanks for your wonderful support.

With our very best wishes

A handwritten signature in black ink, appearing to read "Ali Draper". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Ali Draper  
Grants Officer

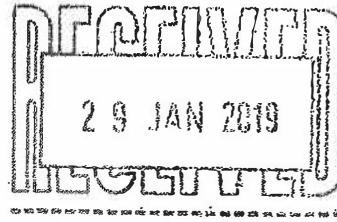
# Revitalise

We're the people who create revitalising holidays  
for disabled people and carers.

Revitalise  
212 Business Design Centre  
52 Upper Street  
London N1 0QH

Tel: 0303 303 0145  
Fax: 0207 354 8786  
info@revitalise.org.uk  
www.revitalise.org.uk

Mr Rob McGregor PSLCC  
Biggleswade Town Clerk  
Biggleswade Town Council  
The Old Court House  
4 Saffron Road  
Biggleswade  
Beds  
SG18 8DL



28 January 2019

*You are providing a lifeline*

*Dear Mr McGregor*

I would like to say a big thankyou to everyone at the Town Council for the decision to support Revitalise with a gift of £1,062 as a contribution towards providing respite breaks for disabled people and carers from Biggleswade.

We look forward to receiving this gift via cheque in April, upon which an official receipt will be sent.

Thank you again, it is very much appreciated.

*Yours Sincerely*

Oliver Sisman  
Trusts and Grants Executive  
020 7288 6895  
osisman@revitalise.org.uk

Chairman Mindy Sawhney Chief Executive Chris Simmonds  
Patron Samantha Cameron

Vice Presidents: Sir Andrew Buchanan Bt, The Rt. Hon. The Lord Crawshaw, Dame Judi Dench CH DBE, Denis Green, Hugh Kemsley OBE, Tim Prideaux JP DL,  
Dame Esther Rantzen DBE, Arthur Smith, John Spence CBE. Honorary Ambassadors: Dan Bentley, Nick Skelton CBE, David Smith MBE

## CRIME STATS - JANUARY 2019

### HOLME

Offence	Number	% of Total	Cum %
Burglary - Business and Community	3	13.04%	13.04%
Sending letters etc with intent to cause distress or anxiety	2	8.70%	21.74%
Controlling/Coercive behaviour	2	8.70%	30.43%
Assault without Injury - Common assault and battery	2	8.70%	39.13%
Theft if not classified elsewhere	2	8.70%	47.83%
Other criminal damage to a dwelling (Under £5,000)	2	8.70%	56.52%
Theft from a motor vehicle	1	4.35%	60.87%
Burglary - Residential - Dwelling	1	4.35%	65.22%
Attempted Burglary - Business and Community	1	4.35%	69.57%
Assault occasioning actual bodily harm (ABH)	1	4.35%	73.91%
Sexual	1	4.35%	78.26%
Other criminal damage to a vehicle (£5,000 and over)	1	4.35%	82.61%
Theft from shops and stalls	1	4.35%	86.96%
Other criminal damage to a vehicle (Under £5,000)	1	4.35%	91.30%
Other criminal damage to a dwelling (£5,000 and over)	1	4.35%	95.65%
Other criminal damage, other (Under £5,000)	1	4.35%	100.00%
<b>Grand Total</b>	<b>23</b>	<b>100.00%</b>	

### IVEL

Offence	Number	% of Total	Cum %
Theft from shops and stalls	22	30.56%	30.56%
Assault without Injury - Common assault and battery	7	9.72%	40.28%
Other criminal damage to a vehicle (Under £5,000)	6	8.33%	48.61%
Sending letters etc with intent to cause distress or anxiety	4	5.56%	54.17%
Harassment - without violence (course of conduct)	3	4.17%	58.33%
Theft from a motor vehicle	3	4.17%	62.50%
Other criminal damage to a dwelling (Under £5,000)	3	4.17%	66.67%
Robbery (Personal) (Indictable)	3	4.17%	70.83%
Theft of a motor vehicle	3	4.17%	75.00%
Burglary - Residential - Dwelling	2	2.78%	77.78%
Sexual	2	2.78%	80.56%
Theft if not classified elsewhere	2	2.78%	83.33%
Sec 4 POA Fear or provocation of violence	2	2.78%	86.11%
Attempted Burglary - Business and Community	1	1.39%	87.50%
Controlling/Coercive behaviour	1	1.39%	88.89%
Having possession of a controlled drug - Class A - Cocaine	1	1.39%	90.28%
Sec 4a POA Causing intentional harassment, alarm or distress	1	1.39%	91.67%
Theft or Unauthorised Taking of a Pedal Cycle	1	1.39%	93.06%

Other criminal damage to a building other than a dwelling (Under £5,000)	1	1.39%	94.44%
Possession of a controlled drug with intent to supply - Class B - Cannabis	1	1.39%	95.83%
Threats to kill	1	1.39%	97.22%
Receiving stolen goods	1	1.39%	98.61%
Robbery (Business) (Indictable)	1	1.39%	100.00%
<b>Grand Total</b>	<b>72</b>	<b>100.00%</b>	

## STRATTON

Offence	Number	% of Total	Cum %
Theft from shops and stalls	6	20.00%	20.00%
Sexual	3	10.00%	30.00%
Sec 4 POA Fear or provocation of violence	3	10.00%	40.00%
Assault occasioning actual bodily harm (ABH)	3	10.00%	50.00%
Burglary - Business and Community	2	6.67%	56.67%
Unauthorised taking of a motor vehicle	1	3.33%	60.00%
Theft if not classified elsewhere	1	3.33%	63.33%
Attempted Burglary - Residential - Dwelling	1	3.33%	66.67%
Robbery (Personal) (Indictable)	1	3.33%	70.00%
Sending letters etc with intent to cause distress or anxiety	1	3.33%	73.33%
Burglary - Residential - Dwelling	1	3.33%	76.67%
Aggravated Burglary - Residential - Dwelling	1	3.33%	80.00%
Theft by an Employee	1	3.33%	83.33%
Hold person in slavery or servitude	1	3.33%	86.67%
Theft in a dwelling other than from automatic machine or meter	1	3.33%	90.00%
Other criminal damage to a vehicle (£5,000 and over)	1	3.33%	93.33%
Aggravated Burglary - Business and Community	1	3.33%	96.67%
Racially or religiously aggravated common assault or beating	1	3.33%	100.00%
<b>Grand Total</b>	<b>30</b>	<b>100.00%</b>	

## Release



06 February 2019

For immediate release

### **PCC to pay for up to 400 new police officers and double those in Community Policing with £2 per month council tax rise**

Bedfordshire's Police and Crime Commissioner, Kathryn Holloway, has announced that she is to back recruitment of up to 400 new Police Constables and double the number of PCs in Community Policing across the county as the result of a £2 per month increase in the police share of council tax which was approved by the county's Police and Crime Panel last night (5 February 2019).

The PCC explained that the number of recruits would be funded as a result of a combination of the unique Special Policing Grant of £4.571m that she won from the Home Office last December and a total of £8m, made up of the police's council tax precept and Government grants of £1.1 and £1.3m as part of the Policing Settlement for all forces for this financial year, which was also announced in December. The budget also depended on savings from scrutiny of every officer, member of staff and expenditure in 20 departments at Bedfordshire Police so far, which make up half the Force.

She told the Bedfordshire Police and Crime Panel, who must vote on her budget and precept proposal, that she had been "insistent" that the increase in council tax was not simply used to tackle costs rising with inflation like pay, pensions and insurance, but to deliver a meaningful uplift in officers in visible policing in communities.

"This is why we have agreed a budget which creates 160 new PCs in Bedfordshire in the year 2019-20 and that those going into the eight Community Policing Hubs in towns around the county, and at Luton Airport, will double the available number of PCs already in post in neighbourhood policing. This is a really meaningful uplift and is what everybody tells me they want," said PCC Holloway.

"I also consider that it would be remiss of me to plan a budget which only deals with the final year of my term in office and am proposing one which will deliver recruitment of 120 more PCs in the year after that - which is 20 more than I've already promised, now the budget has been finalised - and for between 100 and 120 for the following year of 2021-22, whatever happens at the ballot box at the next Police and Crime Commissioner election, as a proper plan to secure Bedfordshire Police's future recruitment.

"Every single community, everywhere I go in the county, wants to see more officers in communities and that is also what I have agreed with the Force, with this very significant uplift in Community Hub officers as it has been imperative to me that people get a change that is palatable to them if having to pay an extra £2 per month," said Commissioner Holloway.

Chief Finance Officer, Phil Wells, confirmed to the Panel that, without the Special Policing Grant of £4.571m that the Commissioner won in December, far from increasing recruitment, it would have had to stop.

The Commissioner also revealed that Bedfordshire Police is to create a Neighbourhood Intervention Team made up of a Sergeant and nine PCs to move from area to area as trouble shooters following the success of Operation Hilton, to combat drug dealing in Dunstable and Leighton Buzzard, in early autumn 2018.

“The success of Op Hilton, with drug dealers’ doors going in all over Dunstable and Leighton Buzzard to take them out of the picture and disrupt the drug dealing that was making local residents’ lives a misery, was the inspiration for the Neighbourhood Intervention Team. The problem of Op Hilton was that it had to be delivered primarily on overtime which was an expense Bedfordshire Police simply can’t afford every time. The beauty of this proposal is that, as the Force is aware of a pernicious problem in one of our towns or villages, the Neighbourhood Intervention Team can move in to target it and produce similar results as its core, day to day, purpose,” said PCC Holloway.

The proposals were welcomed by Police and Crime Panel members, Cllr. Fiona Chapman and Cllr. Alison Foster with Cllr. Foster saying she had spoken to many residents in Harrod who had said they were prepared to support an extra £2 per month increase per Band D (averagely priced) home. Bedford Borough Cllr. Sarah Jayne (sic) Gallagher said she supported the increase in police numbers but did not support passing the cost on to the local council taxpayer and abstained. Bedford Borough Cllr. Randolph Charles voted for the precept as the only means available to the PCC to raise the number of police officers in the Force. Independent member Damian Warburton also pointed to the rising cost of living and the need for Central Government to put Bedfordshire Police on a sustainable financial footing.

“I entirely agree that continuing to fund improvements in policing through the council tax precept are not sustainable. All this would mean in future would be that those forces with a higher proportion of Band D homes in their county would grow richer while those, like Bedfordshire, with a far smaller number of Band D homes would get poorer, by comparison, and I made the Policing Minister, Nick Hurd, aware of this immediately after he announced this settlement for 2019-20, based on a maximum council tax rise by me of £2 a month,” said Commissioner Holloway.

Independent Chair of the Panel, Paul Cain, said he was being informed daily that other Police and Crime Panels around the country were voting in favour of a £24 per year increase as the only means for Police and Crime Commissioners to fund improvements in policing and an uplift in numbers of officers. He pointed to the work done by Bedfordshire’s Police and Crime Commissioner to make the Government aware of the plight of Bedfordshire Police.

“I would like to point to the work of our Commissioner as I honestly don’t believe that anyone could have done any more than she has to raise the funding issues of Bedfordshire Police and she has had to do so with more than one Policing Minister and Home Secretary since she came into this role and deserves to be congratulated for this. I can just imagine the Policing Minister, Nick Hurd, cringing every time he hears that it’s Kathryn wanting to talk to him!,” said Paul Cain.

When asked by Damian Warburton if anything more could be done to win more money from Government at this stage, the PCC replied: “I have raised Bedfordshire Police’s case with

every Policing Minister, Home Secretary, the Prime Minister, Chief Secretary to the Treasury, Chancellor and the Security Minister but, as governments come and go, what's just as important is that the Police Funding Team of civil servants who are always in place now fully understand the plight of Bedfordshire Police as they had to go over the books to agree the Special Grant of £4.571m and I will be asking them to do so again this year."

Panel Chair, Paul Cain, spoke of his disappointment that so few Police and Crime Panel members attended the vital annual budget-setting meeting as, without three quarters of the Panel being present, the budget and precept rise had to be voted through in any case. Conservative councillors Paul Downing, Peter Hollick and Ian Delgarno all sent apologies. None of Luton's Labour councillors attended.



**OUTCOME OF CBC DETERMINED PLANNING**

ADDRESS	APPLICATION NO.	COMMITTEE DATE	BTC DECISION	DESCRIPTION	CBC OUTCOME/ DATE	"CALLED IN"
Baden Powell Way, Land to the East of	18/02458/OUT	14/08/2018	14/08/18 Objection raised 21/08/18 Reconsidered - No Objection. However, a number of concerns and points were raised and need to be taken into consideration. Concerns were raised that the design is currently too intrusive and that a flood risk assessment should be undertaken.	Hybrid application seeking: Full planning permission for 240 dwellings (Use Class C3), up to 300sqm of community building (Use Classes A1, A2, A3, B1 and D1), associated access and hard and soft infrastructure including site access, internal roads, car parking, footpaths, cycleways, drainage and utilities; and Outline planning permission with all matters reserved for subsequent approval for up to 1,260 dwellings (Use Class C3), up to 2ha of commercial development (Use Classes A1, A2, A3, A4, A5, B1 a, b, c, B2 ,B8), up to 2.5ha of primary school development (Use Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2), up to 60ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycleways, drainage and utilities and the demolition of existing buildings at the site. This hybrid planning application is for EIA development as defined by the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 and is supported by an Environmental Statement.	Awaiting Decision	
Baden Powell Way, Land to the East of	18/02458/OUT	27/11/2018	No Objection	Outline planning permission for the demolition of existing buildings and development of up to 1,500 dwellings (Use Class C3), up to 2ha of commercial development (Use Classes A1, A2, A3, A4, A5, B1 a,b,c B2,B8), up to 5ha of primary school development (Use Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2), up to 60ha of open space including, play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycleways, drainage and utilities. This planning application is for EIA development as defined by the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 and is supported by an Environmental Statement.	Awaiting Decision	
Blunham Road, 14	18/03861/FULL	13/11/2018	No Objection	Erection of two storey side extension with single storey garage following demolition of outbuildings and garages (amendment to CB/17/01378/FULL).	Awaiting Decision	

CBC Update  
as at 06/02/2019

ADDRESS	APPLICATION NO.	COMMITTEE DATE	BTC DECISION	DESCRIPTION	CBC OUTCOME/ DATE	"CALLED IN"
Bonds Lane & Foundry Lane, Land at	18/02353/FULL	10/07/2018	Objection - BTC would like to see the derelict site developed, however proposal does not take account of parking issues ie Biggleswade does not have adequate parking to accommodate any further similar developments. There are factual errors in the application; Rose Lane car park will not be unrestricted and no parking available in public car parks for residents of this development. No sufficient public transport, the development is too dense and design not in keeping. Also serious concerns over access and egress, in particular for emergency services. Development is Key 4 in Biggleswade Town Centre Strategy and Master Plan.	Demolition of existing vacant and derelict buildings and erection of 50 residential apartments with associated vehicular access, car and cycle parking,	Awaiting Decision	
Coltsfoot, 2A	18/04788/FULL	22/01/2019	Objection - on the grounds of highways safety due to increased traffic visiting the property in close proximity to a junction, lack of parking; and increased noise due to number of dogs.	Change of use from an office to a dog grooming salon.	Consultation Period	
Courtlands Drive, 17	18/01085/FULL	24/04/2018	No Objection	Single Storey Front Extension.	Awaiting Decision	
Drove Road, 154	18/03499/FULL	23/10/2018	No Objection	Garden Annexe Extension & Raised Roof.	Granted 19/12/2018	
Fairfield Road, 70	CB/18/04404/VOC	11/12/2018	No Objection	Variation of Condition No.8 on planning application Ref: CB/18/00965/FULL dated 11/05/18 – To regularise the position of the garage as built, substitute drawing Numbers DEP.02.01 & DEP.02.09 with DEP.0201A & DEP.02.09A.	Awaiting Decision	
Hawthorn Close,6	18/04488/FULL	22/01/2019	Objection - on the grounds of overdevelopment.	Two storey extension to the side and rear of the Property.	Awaiting Decision	
Ivel Gardens, 55	18/03932/FULL	13/11/2018	No Objection	Single storey & two storey rear extension.	Granted 03/01/2019	
Laburnham Road, 25	18/03987/FULL	12/11/2018	No Objection	Single & two storey rear extension & demolition of outbuilding.	Granted 18/12/2018	
Langford Road, Land West of Langford Road, Holmemills	18/00791/FULL	13/03/2018	No Objection	Erection of new 4 bed dwelling.	Awaiting Decision	
Lawrence Road, 68	18/04169/FULL	27/11/2018	No Objection	Erection of front porch and two storey rear extension.	Granted 05/02/2019	

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ADDRESS	APPLICATION NO.	COMMITTEE DATE	BTC DECISION	DESCRIPTION	CBC OUTCOME/ DATE	"CALLED IN"
London Road, 115	CB/18/04381/VOC	11/12/2018	No Objection	Variation of Condition 10 of Planning permission CB/17/01023/FULL dated 22/06/2017 - Demolition of existing building and structures. Erection of a one to two and half storey 70-bedroom residential care home (Use Class C2) and associated access, parking and landscaping. Amended plans.	Awaiting Decision	
London Road, 115	CB/18/04381/VOC	08/01/2019	No Objection	Erection of a single storey extension.	Awaiting Decision	
London Road, Land adjacent to A1 Retail Park	18/02302/FULL	10/07/2018	No Objection	Erection of three retail units (Class A1), alterations to access and servicing arrangements, provision of car parking, landscaping works and all other associated physical works.	Awaiting Decision	
London Road, 17	18/04664/FULL	22/01/2019	No Objection	Two Storey side extension.	Consultation Period	
Maple Close, 10	18/04626/FULL	22/01/2019	No Objection	Proposed single storey and first floor front and first floor side extensions.	Consultation Period	
Maunder Avenue, Biggleswade	18/03890/FULL	13/11/2018	Objection - loss of off street parking.	Conversion of an existing garage into habitable space.	Granted 10/12/2018	
Normandy Lane, Unit F2	18/04353/ADV	11/12/2018	Objection - Due to overbearing size of the signs.	Advertisement - Alternative Option with Digital Signage. Various Site Signage Including 5 No. Freestanding Signs, 2 No. Banner Units, 18 No. Dot Signs, 2 No. Play Land Signs And 1 No. Digital Tablet To Booth.	Awaiting Decision	
Pegasus Drive, Stratton Business Park, Biggleswade	18/02305/VOC	10/07/2018	No Objection	Variation of Condition 22 of planning permission CV/17/02166/OUT. Erection of up to 52,000 sqm of B2 and or B8 floor space with ancillary offices, together with associated car parking and landscaping.	Awaiting Decision	
Land South Of, Potton Road, Biggleswade	18/03796/ADV	13/11/2018	No Objection	Advertisement: Illuminated fascia signs, sign-written signs and post signs to new public house.	Awaiting Decision	
Rutherford Way, 74	18/03961/FULL	11/12/2018	No Objection	Erection of single storey rear extension.	Granted 03/01/2019	
Rutherford Way, 82	18/04737/FULL	22/01/2019	Objection - on the grounds of overdevelopment.	Proposed two storey side extension & fenestration alterations.	Consultation Period	
Sandy View, 1	18/03284/FULL	25/09/2018	No Objection	Single storey front and rear extension with first floor side/front extension.	Granted 22/01/2019	
Shortmead Street, 94-96	CB/18/04129/FULL	27/11/2018	Objection - On the grounds of overdevelopment	Erection of detached annex to rear garden	Granted 18/12/2018	
St Andrews Street, Conservation Club	18/04583/FULL	22/01/2019	No Objection	Multiple Single storey rear extensions	Awaiting Decision	
St Andrews Street, Conservation Club	18/04584/LB	22/01/2019	No Objection	Listed Building: Multiple storey rear extensions.	Awaiting Decision	
Stratton Business Park, Plot 5 A	18/03954/RM	13/11/2018	No Objection	Reserved Matters: following CB/16/04542/VOC permission (B1, B2 and B8 use on CB/15/03078/OUT) for approval of appearance, landscaping, layout and scale.	Granted 20/12/2018	
Tansey End, 3	18/04707/FULL	22/01/2019	No Objection	Erection of single storey rear extension.	Consultation Period	
Thames Bank 8	18/04758/FULL	22/01/2019	No Objection	Rear Conservatory.	Consultation Period	
Ullswater Close, 2	18/04253/FULL	27/11/2018	No Objection	Singe & two storey rear extension.	Awaiting Decision	
Warren Close, 11	18/04463/FULL	08/01/2018	No Objection	Demolition of Existing Conservatory. Erection of a rear extension.	Granted 17/01/2019	

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